



COMMUNITY DEFIBRILLATOR SERVICE

Terms and Conditions

Version 1.3 | 25/06/2024

Terms and Conditions

These are the standard Terms and Conditions for the Community Defibrillator Service Membership provided by West Lindsey District Council.

1. Invoices will be issued for 12 months in advance of service, in April of each year. If you join the service part way through the year, you will receive a pro-rata invoice for the period until 31 March. All invoices are to be paid within 28 days of the date of invoice.
2. Invoices for payment of new defibrillator installations will be issued prior to installation. Upon completion of a new defibrillator installation your organisation becomes the owner of this device including the cabinet and fittings.
3. In the event of failure to pay in accordance with these terms and conditions, the Council reserves the right to terminate the service. In the event of recommencement of service, we will levy a recommencement charge.
4. The Council shall provide the following as part of the membership service:
 - 4.1 Replacement battery and electrode pads following expiration.
 - 4.2 Replacement battery and electrode pads as required following device deployment.
 - 4.3 A loan device, (within 24 hours of deployment) until the original device is located and checked.
 - 4.4 Quarterly maintenance check.
 - 4.5 Access to online status reporting tool.
 - 4.6 Cabinet heater and lock repair or replacement.
5. As part of this service, West Lindsey District Council does not take on any responsibility for the provision of electricity to a defibrillator cabinet. Where required we can provide qualified electricians to complete cabinet moving, removal or replacement at an additional cost.
6. Any defibrillator related services additional to the above can be procured by West Lindsey District Council but will incur additional charges. This will be reviewed on a case-by-case basis.
7. The Council shall not be obliged to replace or repair equipment that has been damaged or stolen. Additional charges may apply for the repair or replacement of damaged or stolen equipment.
8. The cabinet, defibrillator and any contents remain the property of the owning organisation, unless ownership is transferred to West Lindsey District Council by mutual agreement.

9. The Council accepts no liability for any incidents in which the defibrillator was deployed.
10. In the event of a defibrillator deployment, you and the Council shall follow the agreed escalation procedure.
11. If West Lindsey District Council discontinues this service, we will provide 6 months' notice.

Escalation Procedure

The following is the agreed escalation procedure we shall follow when a defibrillator is deployed.

- **In the event of a deployment which you are aware of**
E-mail defib@west-lindsey.gov.uk to inform us of the incident and status of the device. We will then attend to check the device and get it operational, providing a loan device if required.
- **In the event of a deployment where we receive notification**
We will attend to check the device and get it operational, providing a loan device if required. We will notify the named contacts within your organisation.
- **In the event of the defibrillator needing replacement parts**
Depending on the status and timing of incident, we will arrange for a loan device or replacement parts within 24 hours where possible and confirm the time scales.