



Willoughton Publication of
Neighbourhood Planning Area
Consultation Statement
March 2016

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Introduction

The purpose of this document

1. This document provides a record of the publication that took place regarding the Willoughton Neighbourhood Development Plan Area and related Neighbourhood Planning Body. The main methods used to promote the publication process are also documented, along with the main findings from the publication. As this was only a publication process and not a more open consultation, the response rate is not expected to be high.
2. This formal publication period provided members of the public and other key stakeholders an opportunity to submit comments on the proposed neighbourhood plan area and proposed neighbourhood planning body for Willoughton. The proposed neighbourhood planning body is Willoughton Parish Council and the proposed neighbourhood planning area is shown in appendix 1 along with the rest of the parish council's application.

Regulations and government guidance

3. The regulations associated with this first stage of neighbourhood planning provide guidance on the criteria to be included for this phase. Within this publication, we as the local planning authority must publicise on our website:
 - a copy of the area application
 - details of how to make representations; and
 - the date by which those representations must be received, being:
 - (i) In the case of an application to which paragraph (2)(b) of regulation 6A applies, not less than four weeks from the date on which the area application is first publicised;
 - (i) in all other cases, not less than six weeks from the date on which the area application is first publicised¹.

Publication timescales

4. The publication period for this stage of the neighbourhood development plan process must cover a minimum period of four weeks¹. The proposed publication period is from the 15 February to the 14 March 2016.

Timescales break down as follows:

Publication period	15.02.16 – 14.03.16
Cabinet meeting date or delegation	18.03.16

¹ Regulation 6, Town and Country Planning, England – The Neighbourhood Planning (General) Regulations, April 2012 (Amended)

Previous consultation

5. This matter has not been the subject of previous consultation. The parish council are at the earliest stages of their neighbourhood plan development process.

Publication responses

6. We received 0 response to the publication. This is generally in keeping with the low response rate that we receive with neighbourhood plan area consultations. The breakdown of responses received are;

Email	0
Web consultation system	0
Letter	0
Total	0

Outcomes

7. The results of this publication will be used by the council to decide whether or not to approve the Willoughton Neighbourhood Planning Area and body for the neighbourhood planning process to be undertaken by Willoughton Parish Council.
8. West Lindsey District Council has approved the application by **Willoughton Parish Council** to have the parish of Willoughton designated as a neighbourhood area, for the purposes of producing a neighbourhood plan (see appendix 2).

APPENDIX 1

WILLOUGHTON PARISH COUNCIL



Rowangarth,
Church Street,
Willoughton,
Gainsborough,
Lincolnshire.
DN21 5SD

1st February, 2016

Mr. Luke Brown,
Neighbourhood Planning Officer,
West Lindsey District Council,
Guildhall,
Marshall's Yard,
Gainsborough,
Lincolnshire.
DN21 2NA

Dear Mr. Brown,

Proposed Neighbourhood Plan for Willoughton

The Parish Council has asked me to extend a huge "thank you" to yourself and Cllr. England for the comprehensive, clear and enthusiastic presentation on Neighbourhood Planning which you gave at our Village Meeting on Thursday, 14th January, 2016.

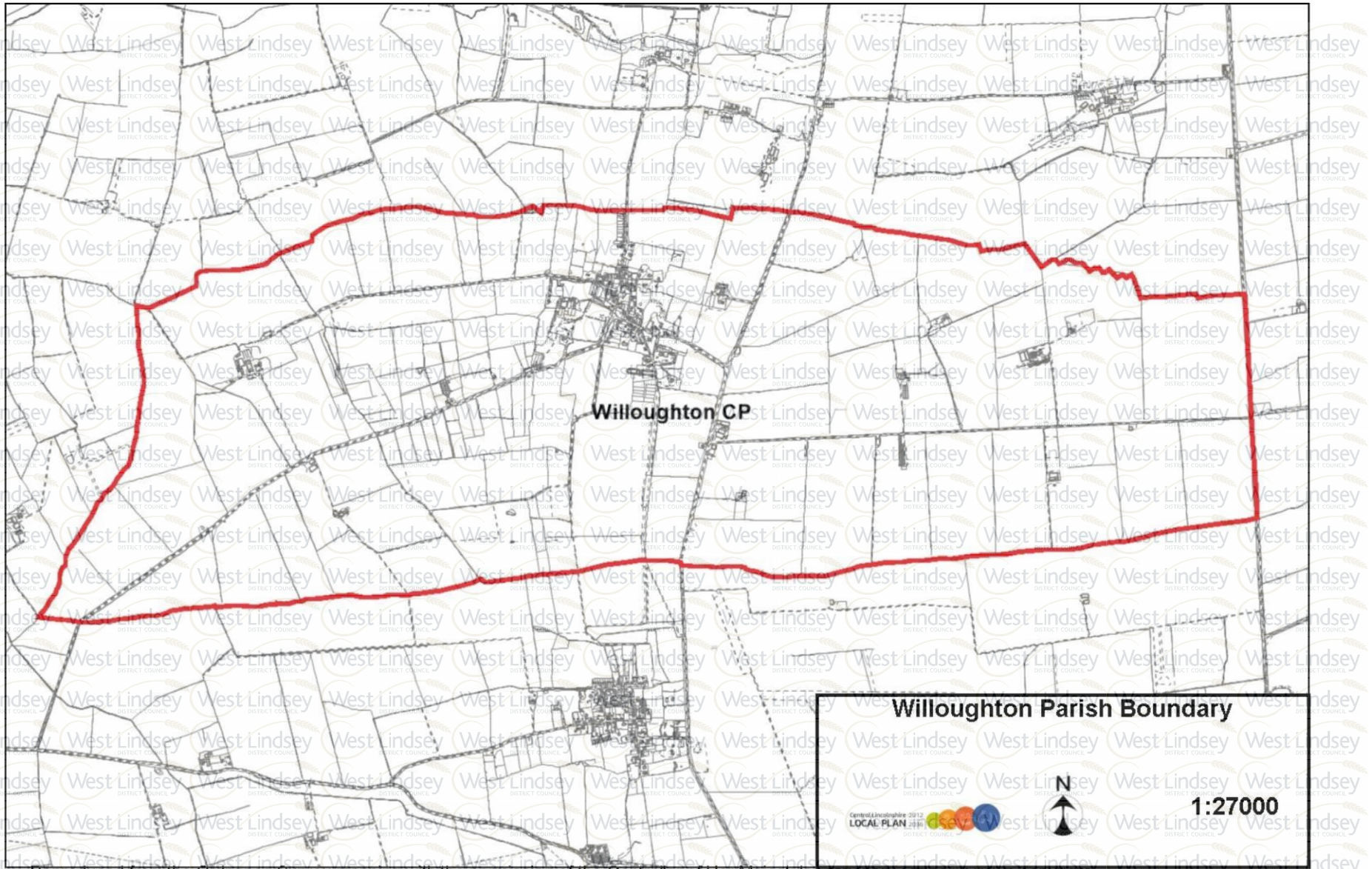
The matter was fully discussed at the Parish Council Meeting held Thursday, 28th January, 2016, when it was unanimously resolved that the Parish of Willoughton should adopt a Neighbourhood Plan.

I look forward to hearing from you with instructions as to the procedure to be adopted. If you require any further information please do not hesitate to contact me.

Yours sincerely,

Mrs. Kay H. Baldwin
Clerk to the Willoughton Parish Council

Tel: e-mail:



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 Date 04 December 2015

APPENDIX 2



Guildhall
Marshall's Yard
Gainsborough
Lincolnshire
DN21 2NA

Telephone 01427 676676
Web www.west-lindsey.gov.uk

Your contact for this matter is:

Luke Brown
[REDACTED]

18/03/2016

Dear Kay,

WILLOUGHTON NEIGHBOURHOOD PLAN AREA DESIGNATION APPROVAL

Willoughton Neighbourhood Plan area was formally approved by West Lindsey District Council on the 18th March 2016. There were no objections were made to the notion of undertaking a Neighbourhood Plan.

We can no proceed and apply for the necessary Neighbourhood Plan funding.

If you need any further information, please do not hesitate to contact me on the above details.

Yours Sincerely

Mark Sturgess
Chief Operating Officer