



Guildhall
Marshall's Yard
Gainsborough
DN21 2NA
Telephone: (01427) 676676
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Web: www.west-lindsey.gov.uk

INTERNATIONAL HEADQUARTERS

The full Council Tax is made up of a property element (50%) and a person element (50%). The full charge assumes that there are two (or more) adult occupiers and if there is only one adult occupier a discount of 25% may be claimed.

Certain people are 'disregarded' for Council Tax purposes – that is they are treated as if they are not resident, which can result in a discount.

A person or the dependant of a person who is a Civilian or Military Member of an INTERNATIONAL HEADQUARTERS or an organisation designated under the International Headquarters and Defences Organisations Act 1964, and normally resident in the property will be disregarded if:

They are a Civilian member who:

- ◆ holds a passport, issued by a Government other than the UK or a colony which contains an uncancelled entry and a mark by the SOS signifying that the entry has been noted and approved.

Or a Military member who:

- ◆ is appointed to serve in the UK but is not part of the home forces.

IN ORDER THAT A DISCOUNT CAN BE CONSIDERED, PLEASE PROVIDE THE INFORMATION OVERLEAF AND RETURN TO THE ABOVE ADDRESS.

Data Protection – We are asking for this information in accordance with the provisions of the Council Tax (Administration & Enforcement) Regulations 1992 (Reg. 3) and the Data Protection Act 1998, S.29. It will be used to help us determine your liability for and collect your Council Tax. It may be shared with other sections of this Council, with other Councils and with other public bodies to determine eligibility for Housing Benefit, liability for Council Tax, to collect Council Tax, to assess and collect other Taxes and Duties, to help detect and prevent fraud, to help detect and prevent crime and to carry out public duties.

PLEASE COMPLETE THIS FORM IN BLACK INK

Number of residents aged 18 or over now living in the property including yourself
(please also give the name(s) and date(s) of birth of anyone who is aged 16 or 17)

Name _____

Date or birth _____

Name _____

Date of birth _____

Name _____

Date of birth _____

Civilian or Military? (please state)

Name of Civilian / Military Member

Name of dependant (if applicable)

Home address

PLEASE PROVIDE PROOF OF YOUR CIVILIAN OR MILITARY STATUS.

DECLARATION AND SIGNATURE

WARNING: Deliberately giving false information could lead to prosecution

I declare that the information I have given on this form is complete and accurate to the best of my knowledge and I understand that West Lindsey District Council may check the information given.

Signature

Date

Full name in capitals