

APPENDIX 13

	From Calstar?	Support Housing Growth?	Support Business Growth?	Comment	Do you support a local vision and policies that encourage environmentally sustainable projects?	Do you support the principle of alternative energy supply?	Comment	Do you support the principle of a biogas plant?	Comment	Are there alternative energy supply systems which you would support?	Do you have a preferred location for a biogas plant?	Do you have any comment?	Would like to get more involved in Calstar Neighbourhood plan?	Would like to get more involved in Calstar Energy Partnership?	Would like to get more involved in Calstar Community Share Issue?	Community Share Issue - Expression of Interest/Level of Investment	Comment	Return on investment is 2%	Return on investment is 5%	Return on investment is 8%	Comment	I would like the following information before I make any investment	
David Hill	Yes	Yes	No	With qualifications that N Kelley road traffic issue is solved via linked road	Yes	X	Yes	Yes	Yes	X	X	Heavy traffic, already a hazard on old road along N Kelley Road, link road to A46	No	No	Yes	£5,000	X	No	No	Yes	X	It's about heavy traffic	
Barbara Albert	Yes	Yes	Yes	X	Yes	X	Yes	Yes	Yes	X	Hydro if suitable. On the site of the old school. Chosen site is behind Cherry Valley as this would be using a brown field site rather than a green field site.	Would not like the scheme to go too far into a project. A small biogas plant would be a good idea in the future.	No	No	Yes	£200	X	Yes	Yes	Yes	X	X	
K	Yes	No	No	X	Yes		Yes	Yes	Yes	X	X	By the sewage plant.	No	No	Yes	£100	X	No	No	Yes	X	X	
K	Yes	Yes	Yes	X	Yes		Yes	Yes	Yes	As long as it doesn't affect or cause disruption to residents, food waste.	Wind turbines. Down by the sewage works. It's a small, self-contained unit.	No	No	Yes	£0	X	No	No	No	X	X		
K	Yes	No	No	X	No		X	Don't know	Don't know	Not at this moment.	A long way away.	No	No	No	£0	X	No	No	No	X	X		
Mauro Cook	Yes	Yes	Yes	X	Yes		Yes	Yes	Yes	X	Wind turbines. I am not sure how large an area it needs.	That people will not be properly educated about it and therefore not.	Yes	Yes	No	£0	X	No	No	No	X	X	
Chris Brown	Yes	Yes	Yes	X	Yes		Yes	Yes	Yes	Capital cost - is it viable, secure reliable feedstock supplies.	Wind. Near school or Cherry Valley.	Structure of management board.	No	Yes	Yes	£1,000	X	Yes	Yes	Yes	X	X	
Julie East	Yes	Yes	Yes	X	Yes		Yes	Yes	Yes	X	X	X	X	No	No	Yes	£0	Would like more information.	No	Yes	No	Yes	Would consider funding if £50k
Mary Dove	Yes	No	Yes	X	Yes		Yes	Yes	Yes	Don't know enough about it yet.	Yes	Away from housing.	No	No	Yes	£0	X	Yes	No	No	X	Timed to, costs	
Carol Schofield	Yes	Yes	Yes	X	Yes		Yes	Yes	Yes	Excellent way to waste power and solar power and burning waste.	Somewhere off site, possibly in the North Valley Rd. If it's there, it's a good idea. A46 is a good idea.	Good aspect.	No	No	Yes	£0	X	No	No	Yes	Further detailed info, what share have we in, how many, who is responsible for running.		
Neil Knapton	Yes	Yes	Yes	X	Yes		Yes	Yes	Yes	X	X	No	No	No	Yes	Prefer not to say.	Subject to investment return.	No	No	Yes	X	X	
K	Yes	Yes	No	X	Yes		Yes	Yes	Yes	X	Wind, geothermal, all of them.	near sewage plant.	X	X	X	£0	Unfortunately it will be missing this.	Yes	Yes	Yes	X	X	
K	Yes	No	Yes	X	Yes		Yes	Yes	Yes	X	geothermal.	Industrial estate.	X	X	X	£0	X	No	No	No	Anything better than the bank.	X	
K	Yes	Yes	No	X	Yes		Yes	Yes	Yes	X	No	Yes.	No	No	Yes	£0	X	No	Yes	Yes	X	Linking of companies, various & directors.	
David Hill	Yes	No	Yes	X	Yes		Yes	Yes	Yes	If built down to raw waste supplies, could be better than power plant.	Biogas, wind.	Near as possible to raw materials supply to transport to a maximum.	No	No	Yes	£0	X	No	No	Yes	X	X	
K	Yes	No	Yes	X	Yes		Yes	Yes	Yes	X	X	Near the raw materials.	X			£0	X	No	No	No	X	X	
K	Yes	Yes	Yes	X	Yes		Yes	Yes	Yes	I would prefer to decrease the need for power production to decrease the need for power production.	geothermal, wind, solar.	X	X			Prefer not to say.	X	No	No	No	X	When the figures are available we will be able to see.	
K	Yes	Yes	Yes	X	Yes		Yes	Yes	Yes	Need to see waste products as otherwise.	water.	Sewage station.	No			£0	X	No	No	No	X	X	
A Lawrence	Yes	Yes	Yes	X	Yes		Yes	Yes	Yes	X	Small scale wind turbines.	Industrial estate, Cherry Valley.	No	No	No	£0	X	Yes	Yes	Yes	X	X	
K	Yes	Yes	No	X	No		No	No	No	Absolutely no way, consider road to transport of waste to plant.	X	North of town, e.g. Kings, old Fordy way up.	X	X	£0	X	No	No	No	X	X		
Shirley Wall	Yes	Yes	Yes	X	Yes		Yes	Yes	Yes	Prefer biogas to burning wood pellets and landfill is not logical.	X	On agricultural land off the top of the street opposite where the traffic lights are.	Yes	Yes	Yes	£0	X	No	No	No	Not interested about this in the financial sense.		
K	Yes	Yes	Yes	X	Yes		Yes	Yes	Yes	Essential to support a growing community.	Waste power, wind, solar.	Not too close to the road, needs to be located to minimise the effect of traffic.	X	X	X	£0	X	No	Yes	Yes	Need guarantee of security of investment.		
W. Lewis	Yes	Yes	Yes	X	Yes		Yes	Yes	Yes	X	X	On the industrial estate and we need a road to access it.	No	No	Yes	£0	I would need further info on the terms of the contract.	Yes	Yes	Yes	X	X	

Appendix 13 continued

Sarah Beth Pitt	Yes	Yes	Yes	X	Yes		Please always consider the wildlife aspect where possible	Yes		X	cherry valley and another should make substantial investments into the plant as they will benefit not financially	wind turbines	the industrial estate	extra traffic, noise, enough waste available locally?	No	No	Yes		please give examples of similar sized plant already running, what returns for what investment?	Yes	Yes	Yes		What are the likely returns, please give examples?	2	
Sarah Beth Pitt	Yes	Yes	Yes	X	Yes		Please always consider the wildlife aspect where possible	Yes		X	cherry valley and another should make substantial investments into the plant as they will benefit not financially	wind turbines	the industrial estate	extra traffic, noise, enough waste available locally?	No	No	Yes		please give examples of similar sized plant already running, what returns for what investment?	Yes	Yes	Yes		What are the likely returns, please give examples?	2	
John Linnell	No	Yes	Yes	X	Yes			Yes		not sure				lots of times and food growing opportunities	No	No	Yes	1000	X	Yes	No	No	X	I was brought up in Colton		
Bernard Sanders	Yes	No	Yes	X	Yes			Yes		No		X	NOT wind power	to take account of hedage without smells (creating south westerly wind)	Yes	Yes	Yes	higher not to say	X	No	Yes	Yes	X	renewables sector all domestic and industrial sites, where will it be located, what will be the feedback, where will any		
James Woodman	Yes	Yes	Yes	X	Yes			Yes		No		X	X	Chilly	No									Location, where this is a food shed would be in a better position to answer the financial questions		
X	Yes	Yes	Yes	X	Yes			Yes		No					X	X	X		X	X	No	No	No	X	X	
C. Daniel	No			X	Yes			Yes		Yes					Yes	X	X		higher not to say depends on timing	No	Yes	Yes	X	X		
John Dicker	Yes	Yes	Yes	X	Yes			Yes		No		X	nuclear, wave power, hybrid	industrial estate alternative supply if it begins to run	Yes	Yes	No	5000	X	No	Yes	No	X	are they capital guaranteed, can investment be increased after start, what happens if I move home		
Richard Webb	Yes	Yes	Yes	X	Yes			Yes		Yes		X	north-south road, industrial estate or the road site	NOV traffic top road, north-south road	No	No	Yes	100	X	No	No	No		provide figures, we need to take to transport		
X	Yes	Yes	Yes	X	Yes			Yes		Yes			NO wind farms, more water power	industrial estate		X	X	X	X	X	No	Yes	No	X	X	
X	Yes	Yes	Yes		Yes		as long as we are kept properly informed	Yes		No			more affordable solar panels	industrial estate	small and extra traffic, noise	X	X	X	X	X	No	No	No	X	X	
Monkey Brand	Yes	Yes	Yes	X	Yes			Yes		No			green	industrial estate	small and extra traffic	X	X	X	X	X	No	yes	yes	more than the bar	X	
E. Brown	Yes	No	Yes	X	Yes		use what you have locally	Yes		Yes		X	X	industrial estate	would like more info on this process	No	Yes	No	X	X	No	No	No	X	X	
Mike Paine	Yes	Yes	Yes	X	Yes		this benefits the majority and not the minority	Yes		Yes			X	batway road	long term health and safety arising from the particles released in the atmosphere	Yes	No	maybe	prefer not to say	probably increased if the plan goes ahead	No	Yes	No	X	comparable investment returns from other things (start already operating round the country)	
Andrew Square	Yes	Yes	Yes	X	Yes		Only if economically viable through dependence on gov grants	Yes		Disagree			X	industrial estate	noise, traffic, with established noise, PM10 road access for vehicles	X	Yes	X	X	X	No	No	No	X	X	
Ol & M. Smith	Yes	Yes	Yes	X	Yes			Yes		No			biomass, tidal, wave, geothermal, geothermal pump	farm based	losing a big plant anywhere else but a farm has not proved effective or profitable elsewhere	Maybe, depends upon commitment of time	Maybe, depends upon commitment of time	No	prefer not to say might be increased	No	No	No	X	that location		
X	Yes	Yes	Yes	X	Yes			Yes		Yes			X	as far from residential housing as possible	noise, traffic, very close to the industrial estate	X	X	X	X	X	No	No	No	X	X	
X	Yes	Yes	Yes	X	Yes			Yes		No				land based old chicken site	X	X	X	X	X	X	No	No	No	X	X	
X	Yes	Yes	Yes	X	Yes			Yes		No			X	not too near housing/people	X	X	X	X	X	X	No	No	No	X	X	
X	Yes	Yes	Yes	X	No			No		No			CON: NO	X	anywhere else	noise, increased traffic flow of heavy vehicles	X	X	X	X	X	No	No	No	X	X
X	Yes	Yes	Yes	X	Yes			Yes		Yes			X	X	X	X	X	X	X	X	No	No	No	X	X	
Carol Taylor	Yes	Yes	Yes	X	Yes			Yes		No			X	north-south road	X	X	X	100		Yes	Yes	Yes	X	X		
X	Yes	Yes	Yes	X	Yes			Yes		Yes		X	wind power in this area	X	X	X	X	X	X	No	No	No	X	X		
X	Yes	Yes	Yes	X	Yes		my one (recreation) would be regarding the amount subsidy (based on the electricity bill). On the face of it	Yes		Yes		ideal for a residential	NO	industrial estate	noise, NOV movement	X	X	X	X	X	No	No	No	X	X	

Appendix 13 continued

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APPENDIX 14

Dear

**Caistor Neighbourhood Plan Feedback and Prioritisation Event
Caistor Town Hall Thursday May3rd 2012: 7.00pm**

You may already know that Caistor has been chosen as one of the first towns in the country to receive Government funding to prepare a Neighbourhood Plan.

As a key strand of David Cameron's vision for the "Big Society", this offers a rare opportunity for the local community in Caistor to shape its town's future – as the community would like to see it.

In short, a Neighbourhood Plan:-

- can set a vision for the future of the neighbourhood area (i.e. the area within the Caistor town boundary);
- can set planning policies for the development and use of land to make sure that the type, design, location and mix of new development are right for the town;
- can be detailed or general, depending on what people want;
- should not be used merely to block development;
- should carry the support of the wider community – a referendum will be held to ensure this;
- when adopted by the local authority, will form part of the statutory Local Plan; in this case, that for West Lindsey;
- must be in general conformity with the strategic policies of the Local Plan and other national legislation, including the Human Rights Act and EU directives;

As you can see, there are both opportunities and responsibilities.

Caistor Town Council and West Lindsey District Council are working with the Steering Group to prepare the Plan but its success will depend on continuous input from local community groups and individuals.

You may have already taken part in some of the consultation events in the latter part of 2011. We now want to feed back the findings of these events and make sure that no important issues have been missed.

So far, these issues have been grouped under these headings:-

- Housing
- Environment
- Work, training and education
- Transport and traffic
- Health
- Crime and safety
- Community facilities
- Tourism and leisure
- Sites for development.

Appendix 14 continued

This is a key stage in the plan-making process and the Steering Group needs your help in:-

- Agreeing that all key issues have been identified;
- Deciding the vision for the future of the town; and
- Setting priorities for action.

Community Lincs who supported the first consultation event in July 2011 are working with the Neighbourhood Plan Steering Group to run this important community feedback and consultation event.

As someone who is a member of a local group or organisation, or has a special interest in the town, you are cordially invited. As a buffet supper is being provided we would request that you confirm your attendance before **5.00pm on Thursday 26th April** by contacting:

Janet Clark at Community Lincs
Tel: 01529 301962
Email: janet.clark@communitylincs.com

Yours Sincerely

Janet Clark
Senior Rural Officer

APPENDIX 15

YOUR CHANCE TO SHAPE YOUR TOWN

Caistor Neighbourhood Plan Feedback and Prioritisation Event

Caistor Town Hall Thursday May3rd 2012: 7.00pm

Free hot supper

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Janet Clark at Community Lincs

Tel: [REDACTED]

Email: [REDACTED]

Yours Sincerely

Janet Clark

Senior Rural Officer

APPENDIX 16

**Caistor Planning For Real
Feedback Event Report
3rd May 2012**



Fiona White

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1. Background

The original Planning For Real event facilitated by Community Lincs was held in July 2011. The aim had then been to provide a feedback and prioritisation event in October 2012. Subsequently it was agreed that more consultation was required before this could proceed and the Neighbourhood Plan Steering Group held a community consultation event in November 2011 and a Neighbourhood Plan vision setting event in March 2012. Community Lincs then held the follow up event at Caistor Town Hall in early May 2012.

Over 160 Caistor residents and business representatives were invited to attend the two hour session, 35 of whom were able to attend on the night. One objective of the evening was to recruit more people to the Neighbourhood Plan Steering Group; in the event an extra 7 people were recruited.

The information set out below provides an overview of the data gathered, all of which will be provided to the Neighbourhood Plan Group in electronic and hard copies.

2. Activities

The attendees were welcomed by Roy Schofield on behalf of the Caistor Neighbourhood Plan Group and then the activities were explained by Fiona White from Community Lincs.

There were three main activities that people were asked to complete:

- I. Review and comment on the Caistor vision statements as developed by the Neighbourhood Plan Group.
- II. Review and prioritise the Neighbourhood Plan issues using one coloured sticky dot per issue stuck on every issue that they were concerned about.
- III. Review and prioritise the other consultation issues in a similar way.

In addition attendees were asked if they would like to sign up to join the steering group.

A sausage and mash supper was kindly provided by some of the steering group members, which attendees ate at the beginning of the session. Other steering

group members were on hand to chat to attendees about the issues and the processes that had been undertaken to get to that point.

3. Perspectives on the Caistor Vision Statements

The Caistor Neighbourhood Plan Steering group had developed a series of statements relating to their vision for the future of Caistor as a town. The NP follow up event was seen as an ideal time to test these statements out with other Caistor residents to establish their validity for the plan documents going forward. The following comments were recorded on the night and indicate a wide range of responses to the statements. The last section relating to Caistor and the environment was unfortunately not available for comment on the night but was subsequently circulated to attendees and their comments recorded.

1. A balanced community
Caistor has a strong community spirit, in part derived from its compact form and easy walking connections around the town. We will further develop its inclusive and the range distinctive character by continuing to widen housing available so that all age and income groups are able enjoy living here.
Comments
Agree
Very good
Good idea
Extending the available housing stock should be organic - according to need to actual need and demand. It should not be artificially created (like some large scale sociological experiment) like this vision suggests.
None of these appear to be a vision statement - it should be a short statement encompassing the thoughts: - as an offering made constructively.
Fine
Support this idea. Design and layout of new housing must create 'village' atmosphere and avoid a 'suburban' look.
Need to develop the Market Place to get more people to stay in the town and buy from local businesses rather than travelling to out of town locations.
As the population ages we definitely need more housing for the older generation and for young people starting out.
Yes Caistor does have a good community spirit but more young people e.g. 20 - 30 age group need to be involved.

Appendix 16 continued

Very idealistic, not sure lots of cheap houses are the way forward for the town.
Very good Community Spirit but can further houses be built
2. A living / working town
We will encourage a broadening of the types of employment available in the town, partly by increasing support for employment. For example we will seek to develop derelict and vacant town-centre sites, to provide live/work accommodation, and to offer better services such as high speed broadband. We will further enhance living conditions in the town by improving access routes into and around the town, improving pedestrian and cycling opportunities and by reducing pedestrian conflicts with traffic.
Comments
High Speed broadband is a must! Developing the vacant town centre sites Developing the vacant town centre sites. Developing the vacant town centre sites is also very important - currently an embarrassment.
Very good
Good idea
Access into town is fine; it is lack of parking that is the problem. Improving pedestrian opportunities no one needs to be told how or where to walk! This is patronising. Encouraging use of vacant town centre sites to offer more work/training opportunities. Excellent theory, it is the cost of development (because of heritage laws and rent and council that is prohibitive.
The vision should be to make Caistor a diverse and sustainable community in which residents and visitors choose to live, work and enjoy a wide range of leisure activities attractive to people of all ages communities and background.
Should access mention ease of access for the disabled
This is high priority to ensure town prosperity. Important to get a range of jobs to get a balanced community. Traffic calming and lower speed limits on approach roads (Brigg Road) needed.
Residence (Westgate House) still a region eyesore in the town and restricts tourism. Also the site of the old Coop is keeping the Market Square in a derelict state. Town now needs to become proactive otherwise this is just a talking stop!!
The overall appearance of Caistor has improved in the last few years. The town is let down by the few remaining derelict buildings on Plough Hill, with Westgate House being particularly prominent. These buildings should be compulsory purchased and put to productive use.
Businesses and shops for the centre are important to convey the very friendly atmosphere. Parking is vital as the link road from the A46 to N. Kelsey Road
Develop Westgate House, 3 Plough Hill and let/sell the old Coop and old ACIS depot
High speed broadband should be urgent need
Old coop a priority as Market Place in a state CPO but no money. FREE Broadband
North Kelsey Road very poor condition HGV traffic should use A46 or Brigg Road

3. Retaining and widening services and facilities available to residents of the town and surrounding villages.
Caistor already acts as a hub for surrounding villages, providing essential professional, health and community services to the town and the surrounding rural area. We will further develop this role, and seek to increase the range and level of services available to residents in the immediate area. Key areas for action are seen as expanding cultural, environmental, sports and recreational facilities, and providing social opportunities for all ages and social groups. We aim to encourage improved public transport connections to surrounding villages, towns and cities.
Comments
Caistor urgently needs a dental Surgery. Current doctors surgery needs expanding not re-locating
Sports and recreational swimming
Expanding cultural, environ, sports and leisure, tourism facilities. Swimming in the morning
Health facilities are lacking. The doctors are struggling and the more people move in then provision will be affected Lacking dental / optical care etc. Public transport very improved. Ayscoughes Close - recreational important to is too boggy for sport but great for wildlife. We already have a cricket pitch and tennis courts no more needed
Excellent. Unfortunately, Stagecoach hardly agree on public transport provision! The vision is good but you need to bring commercial interests on board as well. Culture/ sporting / social activities already very well developed locally; interface from councils, steering groups etc would be unnecessary and welcome.
This is a must for the sake of the surrounding community and Caistor itself.
Key area under health is dentist facilities.
This is a high priority. Caistor should be maintained as a strong diverse community. Local activity will bond Caistor as a vibrant community and discourage community to leisure activities.
Seek to make Caistor a more Active Area for young people by encouraging more participation in areas such as business recreation. Need to get more services to the town such as optician, dentist.
Excellent, but public transport is very expensive; surely funds could be better directed.
Idealistic but ok

4. Exploit the assets of the town in terms of heritage and the Wolds setting
In order to create new employment and trade in the town, we will promote Caistor as a tourist destination. In particular, we will build on the town's location on the Viking Way, and will expand marketing and publicity. We aim to provide an attractive 'gateway' to the Wolds with the town acting as centre for visitors. This will require an increase in the quantity and range of accommodation available for visitors.
Comments
Sorry but Caistor will never be a tourist destination as long as it remains tatty, downtrodden and derelict especially the Market Place and surrounding area.
Tourist swimming
Tourists like a wide variety of facilities. Swimming and leisure facilities.
Need to see ourselves
Excellent idea. The buildings and infrastructure is already there - it just needs some cash injection.
Again essential to the growth of Caistor as a Tourist attraction
Involves an increase in walking paths into the country from Caistor.
I support this. But there must be other tourist attractions added - not enough here compared to Louth for Caistor to be an important tourist centre. Danger that tourist bound employment will be seasonal, poorly paid and insecure.
Need to develop more businesses within the town. After midday on Saturday till Monday morning the town is dead and this will detract from tourists visiting the town.
As events and tourism increase, parking and congestion will discourage tourists from stopping here.
Accommodation definitely needs to increase.
This is where money should be aimed.
Skeletons in Talbot Yard - make more of this historical importance. Café should have been museum, far better for the future of the town.
Viking Way good point to be built on more
Bed and breakfast needed.

4. Neighbourhood Plan Prioritisation

Attendees were asked to prioritise the sub-heading of each of the 10 topic areas relating to the Neighbourhood Plan. They were advised that they could only put one marker against each topic sub-heading as the results would be used to develop the priorities for inclusion in the final Neighbourhood Plan document. The outcome of this process was as follows:

full details can be found in Appendix 1.

Topic	Highest Priority	No. recorded
Community Facilities	Market Place – extra retail provision	10
Crime and safety	Castle Hill – improved lighting	1
Environment	Plough Hill – improvements to redundant buildings	17
Health	Area tbc – New dental surgery	13
Historic Caistor	Area tbc – museum Wrights Windmill – alternative use to be identified	5 5
Housing	Plough Hill – renovation of housing and redundant buildings	15
Leisure	Area tbc – swimming Pool	6
Tourism	Caistor-wide – develop B&Bs / hotels	5
Transport	North Kelsey Road – link road to A46 Moor Lane – link road to A 46 Navigation Lane – link road to A46	15 5 3
Work	Grimsby Road – Business start-up units	9

There are clearly a few areas within the town that give cause for concern including the Market Place, Plough Hill and Navigation Lane. The issues cited most often include the need for a link road from Navigation Lane area to the A46; improvements to the redundant buildings on Plough Hill; a desire for the provision of a dental surgery somewhere in the town; and the need to improve the retail provision and look in the Market Place.

5. Educational centre of excellence
The outstanding quality of the town's existing schools is recognized, and we will strive to maintain this. Further, we will seek to widen the choice of post-16 options available to all people, including the provision of apprenticeships and vocational training.
Comments
Agree
Sport, health, leisure and swimming
Great idea
Fine
Certainly and hopefully provision of apprenticeships and vocational training will keep young people in the town.
Fine
Good this is very important. Also discourage use of community by pupils in cars etc get them to use school bus.
Seek to develop more educational facilities for specific purposes such as expanding literacy and mathematical knowledge to the wider community.
We must as a country address the shortage of young people taking up practical careers. Plumbers, engineers, electricians etc so apprenticeships are vital.
Community College? Funded training workshops
Agreed
% of school children from outside Caistor

6. Create an exemplar of environmental sustainability.
Our aim is to make Caistor an example of what can be achieved by a small town in terms of environmental sustainability. Priority goals are to encourage the use of and generation of renewable energy sources; protection and enhancement of environmental assets; promotion of local food production; construction of all new housing to exemplar sustainability standards; and improvements in the energy efficiency of our existing buildings.
There were no comments on this statement when it was circulated by email to attendees after the event. Unfortunately due to a printing error it was unavailable for comment on the sheets on the night.

Appendix 16 continued

Attendees were also given the opportunity to comment on the Neighbourhood Plan priorities, allowing for a greater degree of detail to be collated. The comments are presented below together with an indication of the number of comments sheets that were collected in.

Caistor Neighbourhood Plan Issues			Total no. sheets
Tourism			
Area	Issue	Comments	2
Farm	Swim tourism, incoming	Some say no, never others say the future is bright	
Market Place	Make more pedestrian friendly and restrict traffic		

Community Facilities			
Area	Issue	Comments	4
Farm	Swimming and leisure facilities sport, leisure, tourism, education, work and environment. Allotments, small holdings	Swimming is missing the question is how to and how not to. Local production of agricultural and horticultural produce	
Toilets -	Market Place / South Dale	Will be needed if we promote tourism cycling and walking if Market Place is best	
Caistor	Environmentally friendly swimming pool/pond	Would bring in tourists and be good for the young people and families of Caistor	
On the outskirts of Caistor	Allotments are required (there is currently a waiting list for the council owned ones) There is no provision or space anymore within Caistor so on the outskirts is the obvious place	This will require change of use of the land from agricultural to amenity. The town council is unlikely to provide land so privately owned allotments should be allowed/ encouraged. Allotments provide excellent opportunities for all ages, health, and wildlife. Local food and flower, fruit production for individuals and families, local groups and organisations.	

Appendix 16 continued

Environment			
Area	Issue	Comments	4
North Kelsey Road Industrial Estate	Biogas Plant	Not needed! There are far more important things for the community to be spending any funding on.	
Water Hills	Designate as a wildlife reserve. Renewable energy.	Could become a local nature reserve with support from Montessori school and local farmers. Allow solar panels on the roofs of buildings within the conservation area e.g. Methodist chapel. Planning should look sympathetically towards renewable energy projects.	
Undesignated land and brownfield sites town centre	Need to identify land usage e.g. agricultural housing, commercial and industrial. Need to identify additional areas for parking and improved parking facilities.		
South Street Park not right place (for wind turbine)	Installation of wind turbine	Great idea! Should be Yarborough playing field. Now they are an academy maybe they will consider some sort of community money making renewable energy. What about a few PV panels? Put some along Riby top road or old windmill on Caistor top road.	
North of Ayscough space	Create wildlife area preserve open spaces.	Good idea, but a lot of people don't know where this means. Should be clearer i.e. bottom of sports field/cricket pitch.	

Appendix 16 continued

Housing			
Area	Issue	Comments	5
	New housing development	New housing should be built to high environmental standards, not to the lowest allowable standards. Thermal insulation, rainwater harvesting, low energy lighting etc. A proportion of new housing should have renewable energy systems integrated during build. Such as solar hot water systems and solar electric panels.	
Caistor	Affordable housing for local people only	Very small minded Caistor should be proud to have a diverse population. We should not be proud of this comment.	
Brigg Road		Housing should be planned and approved to fill in the many gaps along the road. The industrial use of these gaps needs to be changed and industry directed to the business area down North Kelsey Road.	
Anywhere		Don't need cheap affordable houses just good ones.	
Caistor top		Convert garage and topper into luxury houses.	
Housing	Local people only	This is short sighted we need new/old residents in Caistor to help it grow.	

Leisure			
Area	Issue	Comments	6
		Adventure playground suggestions ok as long as it does not negatively affect areas of wildlife importance or scenic value.	
Caistor		More allotments	
Farm	Swimming and leisure	Some say no no no never and others say let us see.	
Caistor generally		A properly equipped gym and fitness centre open	
New cricket/tennis courts		Not needed we already have them.	

Appendix 16 continued

South Street Park	Skate Park and BMX Track	Seems the ideal place - make use of the slope that is there We should cater for all of Caistor's children.	
In or near Caistor	Allotments are not mentioned anywhere and I think there is a need. There is already a waiting list.	Local food production is very in vogue and to be encouraged. Now we have a farmers market, people could sell their excess produce or sell to local pubs etc.	

Transport			
Area	Issue	Comments	6
All roads in the central area and approach roads to Caistor.	Reduce speed limits dramatically	Make Caistor a pedestrian friendly town. Create a pleasant safer, calmer environment for visitors and residents.	
North Kelsey Road	Provide a link to A46	Definitely need to link the industrial estate to the A46 if the industrial estate is to expand.	
North Kelsey Road Industrial estate	Link road to A46	The best place for the A46 to join North Kelsey Road would relieve a lot of the traffic problems on the High Street and North Kelsey Road.	
North Kelsey Road	Speed limit	This should be 30mph for the whole of North Kelsey road, it is wrong that the limit past Shooters Dale, a residential area is 40mph.	
North Kelsey Road link to A46	new link road	Improved traffic flow	
North Kelsey Road Grammar School down to Hersey Road	Thoughtless parking by parents collecting their children. Amount of HGV traffic	I am a local school bus driver, every day I witness near misses due to parking and speed of traffic. Propose part of playing field is turned into bus bays.	
Grimsby Road town centre to A46 Yarborough School	Speed of the traffic downhill to town centre. Amount of HGV traffic including over laden farm tractors.	There is a blind bend from the town to the A46 school entrance / exits, again near misses every day.	
Nettleton Road from A46 junction with South Dale	Inconsiderate parking by parents collecting children. Going into the	Speed restrictions required in all these places	

Appendix 16 continued

	down slope of the old fire station lots of near misses.		
Castle Hill		Restrict transport only bikes / walking and residents.	
Footbridge A46		This would open up access across A46 and give opportunities there.	
Industrial area North Kelsey Road	Needs link road to alleviate heavy haulage using the North Kelsey Road which is becoming unfit for cars.	North Kelsey road needs serious repairs	

Health			
Area	Issue	Comments	4
Canada Lane	fitness trail	Canada Lane is not a suitable location. Is currently a quiet green	
Sports ground	Fitness trail	The sports ground is a good location for this - plenty of space.	
To be defined	Relocation of GP Surgery	I think the expansion of GP surgery to have another doctor, dentist; optician at the site is on now.	
Health Centre Southdale	Need more doctors and space	Would be good to expand into the old library area.	
	Desperately need more dentists/opticians	Could be all together within the complex	
Doctors Surgery		Needs to be bigger not enough provision already and if more housing definitely not enough.	
Dentist		Good. Need optician and other health services.	

Work and Training			
Area	Issue	Comments	4
Market Place	Business start-up units	Allow old coop to be split into smaller shops	
Market Place	Business start-up units	Maybe the old Coop could be divided up into 3 or 4 smaller shop units for start-ups.	

Grimsby Road	business start-up units	where on Grimsby Road?	
stern Caistor		Cannot see suitable site.	
		Industrial start-up / business units to take advantage of the road links to Grimsby, Immingham, Lincoln and Horncastle	
Grimsby Road	Start-up businesses	Where? I can't see where there is room.	

5. Other Consultation Issues

A number of issues had been identified through the different consultation processes that were deemed to be ineligible for inclusion in the Neighbourhood Plan but which, nevertheless, were important. These issues were grouped together as 'Other Consultation issues' and the attendees were asked to prioritise them. The issues that were rated as most important under each of the topic headings are shown below and the full results can be found in Appendix 2.

Topic	Issue / Location	No. recorded
Crime	Vandalism – Sports Ground & Market Place	6
Environment	Dog Mess – High Street	2
Health	GP waiting times	1
Tourism	Viking Way – lack of promotion of town as biking / walking touring centre	6
Transport	Ban HGVs – High Street / Market Place	8
Work / Training	Provide business start-up support – market Place	9

It is suggested that the Steering Group refers these issues to the appropriate agencies via the Town Council as they are matters properly addressed by groups other than the Neighbourhood Plan Steering group.

Additional comments were also received from attendees on these areas and are outlined below.

Other Consultation Activity Issues

Tourism			Total no. sheets
Area	Issue	Comments	3
Anywhere	Not enough promoting of the town - Anglo Saxon graves, Saxon walls, Viking Way - nowhere to promote.	Turn coffee bar into museum.	

Appendix 16 continued

		We need to promote Caistor. The Heritage Centre and food fair brought people in. We need to draw people in so they come back and tell friends. Caistor needs to be welcoming/parking/signage comfortable toilets/ facilities to eat and drink/Information/maps/on internet/tourist board	
Marketing	Develop leaflet of events for year. Town map/leaflet and lectern (you are here)	Promote more widely	

Health			
Area	Issue	Comments	1
	Dentist	Please provide	
Market Place	Optician and dentist needed	Market Place	

Transport			
Area	Issue	Comments	9
Caistor Top		Needs a roundabout - Too many accidents, Slow down vehicles	
North Kelsey Mallard Road	Bus shelter	I don't think a bus even goes down there	
South Dale area	Parking outside school	Effective policing - sanction the parents who put everyone at risk and breach the highway code.	
Nettleton Road/Cromwell View/Navigation Lane junction		Install roundabout - zebra crossing could be lethal.	
Chapel Street/ St Peters and St Pauls Vicarage	Rat run	Look at controlling traffic from Chapel Street into Cromwell View which is too narrow for the speedy driving. Enforcement action to enhance safety.	
High Street / Grimsby Road	Volume of HGV and agricultural traffic	Volume of heavy vehicles inappropriate for size of road. Noise, vibration and safety hazard. Relief road required to divert heavy vehicles from roads not designed for their use.	

Appendix 16 continued

In town generally	More buses	Two buses taken off No3 route this year.	
Bank Lane into Market Place.	Blind spot can't see Plough Hill if coming up Plough Hill can't see Bank Street	Change parking near the junction. One way road?	
Chapel Street		Could be one way, with access to builders at the bottom for HGV's	
A46	Top Hill	Slowing to make less vulnerable	
Navigation lane / Nettleton Road Junction		Road surface terrible	
Caistor Top	Roundabout needed		
Kelsey Road, very poor repair and heavy traffic all day		Road to be repaired or heavy traffic reduced.	
South Dale	Road surface - pot holes since winter 2010	Needs repairing urgently	
A46 accident spot	Top Hill	Slowing to make less vulnerable.	

Work and Training

Area	Issue	Comments	1
Training	Provide more training - on a small scale.	Workshops leading to qualifications.	
Education	Provide a community college	Helps create work and give people qualifications	

Environment			
Area	Issue	Comments	1
Market Place	Need to 'green up'	Provide trees and planters	

APPENDIX 17

Neighbourhood Plan Community Consultation Event - 08 Dec 12

- Policy 1 - What to build** - 5 in support, no objections. One comment of "Less executive style, more mid-range".
- Policy 2 - Quality of housing** - 8 in support, no objections.
- Policy 3 - Where to build** - 7 in support, one objections. One comment "Stop building at the bottom of Navigation Lane".
- Policy 4 - Empty houses/derelict land** - 29 in support, 2 objections (but both objection stickers were green).
- Policy 5 - Local business** - 8 in support, 2 objections.
- Policy 6 - Western relief road viewpoint 1** - 22 in support, no objections. One comment "Small business park needed".
- Policy 6 - Western relief road viewpoint 2** - 5 in support, 2 objections.
- Policy 7 - Improve traffic flow** - 12 in support, 1 objection. Two comments "Needed" and "Very much needed".
- Policy 8 - Improve access market place** - 14 in support, 1 objection.
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- Policy 10 - Business units/start-up units** - 23 in support, no objections. One comment "More variety needed".
- Policy 11 - Social infrastructure** - 5 in support, no objections.
- Policy 12 - Leisure facilities** - 23 in support, no objections. One comment "Skate park".
- Policy 13 - Broadband access** - 21 in support, 1 objection.
- Policy 14 - Tourism** - 18 in support, no objections. One comment "Apropos Hotel".
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- Policy 16 - Visitor and tourism signage** - 9 in support, no objections.
- Policy 17 - Schools and education** - 11 in support, 1 objection (but one sticker in the support column was red). One comment "More opportunities for FE".
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- Policy 19 - Environmental standards** - 5 in support, no objections.
- Policy 20 - Renewable energy** - 15 in support, 2 objections (but one sticker in the support column was red).
- Policy 21 - Environmental protection** - 16 in support, no objections.
- Policy 22 - Environmental protection** - 14 in support, no objections.
- Policy 23 - Allotment provision** - 9 in support, no objections.

The "Key Questions" were answered as follows:

- Is the vision acceptable?** - 10 in support, no objections. One comment "To an extent".
- Do you support a Western relief road?** - 19 in support, 9 objections. One comment "Much needed".
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- Key sites - Caistor Top?** 20 in support, no objections.
- Key sites - Mill Lane?** 10 in support, no objections.
- Key sites - Former WLDC offices?** 15 in support, no objections.

Appendix 17 continued

Key sites - Land around relief road? - 1 in support, no objections.

Key sites - Former Co-op? 24 in support, no objections.

Existing residents or investors? 1 in support, 1 uncertain (exactly on line between support and object), 2 objections.

Visitor signage - 8 in support, no objections.

Leisure facilities - 13 in support, no objections.

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Finally, the following 17 comments were recorded on the sheets (most were anonymous, some have initials, some have a signature but I have not given the names here) :

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"Would like to see more thought given to speed limit reductions and traffic calming on Caistor's approach roads e.g. Brigg Road, North Kelsey Road. Lincs County Council speed limit policy is narrowly focussed on accident reduction. It does not take into account national guidelines which also refer to people's peace of mind, quality of life etc if they use or live on main roads. Caistor plan should adopt their wider approach to the effects of fast, heavy traffic."

"Totally agree with the above comment re social housing. Do not dump antisocial people here."

"The above are antisocial people".

"Please ensure drains are suitably upgraded before building above N Kelsey Rd. Current provision is grossly inadequate."

"This important consultation meeting has not been advertised so does not give a fair sample or number of the people who are/may be interested in giving an opinion. How will the statistics obtained from this consultation be used when so few residents have participated. How else are the people of Caistor going to be consulted - mailshots? by email? by another more publicised event? by information being taken to local groups?"

"Very disappointing that BMX/skate park plans brought to a halt yet again. More needed for the youngsters."

"The youngsters feel that the Bobs just fob them off."

"Would be interested to read all the information at leisure but would have liked prior warning of its presence in the Town Hall today. We felt it was the wrong time and place to display the information. Perhaps there could be a leaflet drop about it?"

Appendix 17 continued

"Regarding Western relief road. Pity its not coming from Brigg Road as this side of town needs traffic taking away from it. Always been a problem. Fully in favour of relief road from A46 to Brigg Road but do not want connection with Navigation Road. This would turn Navigation Lane into a race track."

"Relief road critical if architectural heritage/town ambience is to be safeguarded."

"Policy 8. With regard to the one way system. Southdale should be considered to be one way from the petrol station down past the school. This would ease congestion at school times and increase safety at these times. It would also increase safety at the bottom junction of Southdale as turning into Southdale from the left is difficult and from the right it isnt treated as a junction at all by some drivers."

"Should extend AONB to include Waterhills and Caistor." (X2 written next to this comment, presumably meaning that someone else supported the comment).

"Broadband is faster by paying Mr Sky."

"Policy 5 - I think it is backwards to only allow people with existing ties to Caistor to start a business that requires on-site accomodation. We should be pro-growth and non discriminating to encourage new businesses - wherever the people who start them come from. "

"All the signage could do with an overhaul. Start again and co-ordinate them all."

"Car parks as close to Market Place as possible. Old council building area could be one of the best car parks."

APPENDIX 18

Caistor Neighbourhood Plan Update Report - January 2013

Context

This report provides an update for Caistor Town Council following the Neighbourhood Plan Steering Group meeting of 3 January. It provides an update on the current position with recommendations for the Town Council on 10 January and will form the basis of an agenda for a meeting to be held between DCLG, WLDC and the Steering Group on Friday 11 January.

The report provides a narrative identifying key achievements, key issues to address with questions/ recommendations and a section on lessons learnt to be added to at the meeting with DCLG.

The Neighbourhood Plan is a project which should be subject to regular review of progress against key milestones. Whilst there has been no formal project management framework or resource allocated to undertake this role there has been a general commitment and desire to keep the project moving forward with the aim to be in a position to move to a referendum to coincide with the local elections in May 2013. This report provides an update to the Town Council in respect of the likelihood of being able to take the Plan to referendum in May 2013.

In this regard key achievements have included:

- Frontrunner status awarded.
- Community backed steering group in place and leading the detailed work to produce the Neighbourhood Plan.
- Series of public consultation events held to ensure the Plan reflects community aspirations and expectations.
- Successful support from both Planning Aid and CABE.
- Draft set of policies that are broadly supported by local community and local authority.
- Focus on some key sites for improvement with professional organization procured to develop site design briefs.

Summary of current position

A process has been followed to date that has identified key issues that have been worked up into a vision and draft policies to address those issues. A more detailed note will need to be produced to set out the way in which the community engagement has occurred for the examination of the plan but there is a clear audit trail to demonstrate how this has been progressed.

This process is producing a plan that in some respects resembles a mini local plan for Caistor. This means that it has a range of policies whereas some other Neighbourhood Plans are more single-issue documents. This in itself is not a concern although the Central Lincolnshire Joint Planning Unit is identifying the need to ensure that there is no overlap or duplication in policies. This is an issue

that will be discussed more fully with DCLG and WLDC on January 11 but the general tone and focus of the plan and it's policies should be maintained. This position is broadly supported by the community and is generally supported by both WLDC and the JPU.

The initial feedback that has been received from the Central Lincolnshire JPU and WLDC generally indicates a level of support for the overall approach and content of the policies as drafted. Further work is required to bring the relationship with WLDC and the JPU into a more formal partnership way of working.

WLDC and the JPU do, however, raise procedural and technical issues in respect of:

- Conformity with the Core Strategy;
- Clarity on level of growth;
- Link to relevant evidence base;
- Plan content i.e. difference between plan policy and supporting information, management plans etc.

All of these issues can be discussed more fully at the meeting scheduled for 11 January with DCLG and WLDC. At this stage none of these are considered to be fundamental concerns but will need to be addressed as part of the ongoing process.

The current situation is that the direction of travel of most of the policies has been subject to informal consultation at the Caistor Food Fair on 8 December 2012. A summary of people views against the policies and key questions that they were asked to comment on is attached as Appendix 1. This consultation event was not comprehensive and was only intended to provide confidence that the overall direction of travel was being supported. It is considered that the results confirm that to be the case.

Key Issues

The overall conclusion from that feedback is that on most issues there would appear to be general consensus for how the original key issues have been translated into a draft of policies. Overall therefore this is a positive position to be in at this stage in the process.

This consultation did, however, flag up a key issue that the Town Council need to consider. There were a series of questions designed to ascertain the level of support for a western relief road providing improved access to the industrial area off North Kelsey Road from the A46. The underlying issue of traffic pressure and road safety through the centre of the town has been clear throughout the process and the previous history of the iterations of a possible western by-pass or relief road this idea has been promoted to date within the Neighbourhood Plan. The only issue on which there was any significant level of opposition was in relation to the idea of or the approach to delivering such a relief road. Whilst the need to relieve traffic problems in the centre of the town is still supported there are a number of issues to address:

Appendix 18 continued

- Part of the land is outside of the designated NP boundary;
- There is a clear level of opposition to the development of land around such a road and an expansion of the town westwards;
- From discussion during the consultation events there is still a view that the only real solution is a full western by-pass from Brigg Road through to the A46;
- Landowner buy-in or support for such a road (in whatever form)
- Funding for such a road.

The critical issue to decide at this stage is therefore whether to pursue the idea of a relief road or not. There is a risk that such a critical issue could de-rail the whole process if it is so contentious that it could become the focus of a no vote at a referendum as the plan stands or falls in it's entirety.

The Steering Group confirmed that this was still a priority in order to deliver the long term economic development aspirations of the town but the risks associated with promoting the road are acknowledged and the inclusion of the road within the Neighbourhood Plan should be reviewed further after the following actions are pursued:

- The Town Council should present to Nettleton Parish Council on the current status of the Neighbourhood Plan and make them aware of the aspirations to deliver the relief road. This should provide the basis for formal engagement with Nettleton on this matter and provide a basis for dialogue with DCLG and WLDC on how this matter should be addressed in relation to the designated neighbourhood area;
- The Town Council should approach the relevant landowners that could be affected by the route of the road with a view to ascertaining their support for the proposal. Without landowner support the deliverability of any road would be put in doubt and as such the plan would risk being found unsound at an examination in public;
- The Town Council or Steering Group should formally approach existing businesses on the industrial estate and in the surrounding area to ascertain the importance of the relief road to their expansion plans. The businesses should also be asked of their views on weight restrictions along High St and Brigg Road being an integral aspect of the relief road ie so that traffic would be forced to use the relief road to exit the town via either the A46 or the A1173 and not via North Kelsey Road and Brigg Road (A1084);
- The work commissioned by LDC should proceed to explore more fully the opportunities for delivering a relief road with a view to establishing the level of development that could realistically be accommodated to assist in the funding of such a road.

The other key issues to be reported to the Town Council are identified as:

- Is a referendum in May 2012 achievable? There is work to do to finalise policies and address the site specific issues ahead of the formal 6 week

consultation period, the examination and then arrangements for referendum. Given the further work required to progress the relief road and to finalise other site specific proposals it is not considered to be realistic and the autumn of 2013 is more realistic

- Town Council ownership and engagement in the process? This report is designed to bring the Town Council up to date with the current position. The Steering group would recommend that the Town Council should be clearly seen to be the promoting body at this stage in the process and going forward. To this end it may be appropriate for the Town Council to re-affirm those members that are to be integral to the process going forward.
- WLDC engagement in the process and meeting their duty to support? There is a concern as the level and nature of the support fully available from WLDC and regular meetings should now be arranged with WLDC to ensure there is clarity about roles and expectations going forward. It is recommended that the two District Councillors are approached to raise the profile of the work within WLDC.
- General conformity with the Central Lincolnshire Core Strategy? Need to discuss with DCLG, JPU and WLDC any procedural concerns that the current approach could give rise to? This will then give rise to a series of tasks and activities that will need to be addressed going forward.
- Ongoing community engagement and communication – we lack a prominent and focused medium through which to keep people fully updated. The Town Council are asked to endorse the use of the Caistor Business Group Facebook page for this purpose.
- Designated boundary – two areas of land that are being identified as needing to be addressed in the Plan eg Caistor Top (Cabourne) and land around a Western Relief Road (Nettleton) are outside of the defined area boundary. If these sites are to be retained within the Plan a process will need to be agreed with WLDC to review the make-up of the Neighbourhood Forum and re-advertise the designated boundary. The Town Council are asked to confirm that the NP boundary be amended to enable this to occur.
- In respect of the key sites to be taken forward for design/ development briefs some form of engagement needs to occur directly with the landowners involved. As with the land around the area proposed for the relief road it is recommended that the Town Council should formally approach the landowners of the key sites and use this as the basis to introduce LDC to the landowners. The design brief process will be enhanced by direct liaison between LDC and the landowners.
- A formal consultation plan for the final stages of the plan production needs to be drawn up including a round of meetings with key agencies ahead of the formal 6 week consultation period. This will need to be agreed with WLDC and the JPU.
- Plan content and policies need refining in the light of the consultation feedback to result in a finalised document ahead of formal consultation processes. The steering group will programme this work.

Appendix 18 continued

- Clarity needs to be provided to LDC on the exact work to be delivered by them in respect of mapping work and site specific design briefs. The steering group will co-ordinate this process.

Lessons learnt

As part of the dialogue with DCLG and the ongoing frontrunner process DCLG will expect feedback on lessons learnt. It is recommended that the Steering Group provides some views on lessons learnt to inform that process.

For example it is suggested that the following views should be included:

- Clarity on the original frontrunner designation by WLDC and their aims and aspirations from the process would, with hindsight, have been useful.
- Some form of formal project management role should be assigned to a member of the neighbourhood forum, a support organisation or the role should be formally resourced and procured.
- The original 'Planning for Real' exercise although well intentioned was carried out in the wrong way and at the wrong time. The information gleaned from the exercise was, however, useful and has been refined through subsequent work so as to provide part of the evidence base for the current iteration of the Plan.
- Clarity should exist on the modes of communication to be explored with the community i.e. the absence of a web site or web presence for the Caistor NP is a drawback.
- Clarity on the nature of the relationship with the Local Authority is essential which in this case is complicated by the JPU/ WLDC situation.
- The support and expertise of Planning Aid and CABE has been essential given the need to upskill the Steering Group. The uncertainties around the funding for these organisations has impacted on the continuity of some of this support.

Appendix 1 – Summary of outcome of consultation on 8 December 2012

Policy 1 - What to build - 5 in support, no objections. One comment of "Less executive style, more mid-range".

Policy 2 - Quality of housing - 8 in support, no objections.

Policy 3 - Where to build - 7 in support, one objections. One comment "Stop building at the bottom of Navigation Lane".

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Appendix 18 continued

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"Totally agree with the above comment re social housing. Do not dump antisocial people here."

"The above are antisocial people".

"Please ensure drains are suitably upgraded before building above N Kelsey Rd. Current provision is grossly inadequate."

"This important consultation meeting has not been advertised so does not give a fair sample or number of the people who are/may be interested in giving an opinion. How will the statistics obtained from this consultation be used when so few residents have participated. How else are the people of Caistor going to be consulted - mailshots? by email? by another more publicised event? by information being taken to local groups?"

"Very disappointing that BMX/skate park plans brought to a halt yet again. More needed for the youngsters."

"The youngsters feel that the Bobs just fob them off."

"Would be interested to read all the information at leisure but would have liked prior warning of its presence in the Town Hall today. We felt it was the wrong time and place to display the information. Perhaps there could be a leaflet drop about it?"

"Regarding Western relief road. Pity its not coming from Brigg Road as this side of town needs traffic taking away from it. Always been a problem. Fully in favour of relief road from A46 to Brigg Road but do not want connection with Navigation Road. This would turn Navigation Lane into a race track."

"Relief road critical if architectural heritage/town ambiance is to be safeguarded."

"Policy 8. With regard to the one way system. Southdale should be considered to be one way from the petrol station down past the school. This would ease congestion at school times and increase safety at these times. It would also increase safety at the bottom junction of Southdale as turning into Southdale from the left is difficult and from the right it isnt treated as a junction at all by some drivers."

"Should extend AONB to include Waterhills and Caistor." (X2 written next to this comment, presumably meaning that someone else supported the comment).

"Broadband is faster by paying Mr Sky."

"Policy 5 - I think it is backwards to only allow people with existing ties to Caistor to start a business that requires on-site accomodation. We should be pro-growth and non descriminating to encourage new businesses - wherever the people who start them come from. "

"All the signage could do with an overhaul. Start again and co-ordinate them all."

"Car parks as close to Market Place as possible. Old council building area could be one of the best car parks."

APPENDIX 19

27/12/13

MINUTES OF THE MEETING OF CAISTOR TOWN COUNCIL, held in the Arts Centre, Town Hall, Caistor on Thursday, 10th January 2013, commencing at 7.00pm.

PRESENT Cllrs J. Burns-Salmond(Chairman), Mrs D. Barker, A. Caine, Mrs J. Hughes, Mrs C. Mackenzie, S. Millson, R. Sandham, Mrs J. Savage, A. Somerscales, M. Stopper. Also present: Cllr A Turner, H. Pitman (clerk).

1. **APOLOGIES FOR ABSENCE & REASONS GIVEN** Received from Cllrs Mrs J. Hodson, Ms K. Galligan, Mrs L. Lamb, M. Sizer,. Accepted.

2. **CHAIRMAN'S ANNOUNCEMENTS** The chairman wished all a Happy New Year.

3. **DECLARATIONS OF INTEREST** Dispensations were received and accepted from all councillors present, to allow them to take part in item 17.

4. **TO CONFIRM & SIGN THE MINUTES OF MEETING HELD ON 13TH DECEMBER 2012** Cllr Millson asked for amendment to be made to item 16 resolution. There were three elements to his proposal: that council would **consider**; that anti social behaviour be **sustained**; clarification that all structures be removed. Amendment to be made accordingly. Proposed, Cllr Millson. Seconded, Cllr Hughes. Resolved. The minute were then signed as a true record. Proposed, Cllr Barker. Seconded, Cllr Stopper. Resolved

5. **POLICE REPORT** No police present.

6. **LCC REPORT** Cllr Turner gave update on various issues. Additional salting to be undertaken on Brigg Road.

7. **WLDC REPORT** West Lindsey finance team still working on budget and council tax for next year

8. **CLERK'S REPORT ON MATTERS OUTSTANDING**

WREN funding application – the clerk and Cllr Stopper met with grant manager and were hopeful of a successful outcome.

Repairs to all play areas have been completed.

Advertisement for new maintenance operative role is in this week's papers.

9. **PAYMENT OF ACCOUNTS/FINANCE**

Payments

Wages total	£2065.25
A. Caine	£59.99
Caistor Town Hall	£158.00
Northcliffe Media	£177.31
Playdays	£1530.00
SR Thompson	£560.00
WPS Insurance	£79.50

Sub total £1034.80

Total £4630.05

RECEIPTS:

Market Rents	£138.60
Farmers Market	£396.35
Cemetery	£100.00
Caistor means Business	£64.28
Cricket Club	£165.00
Total	£864.23

10. **CORRESPONDENCE**

Correspondence list circulated.

27/12/13

28/12/13

11 REPORT ON INSPECTION BOOKS

Report given by Cllr Barker. Litter bin needed at the top of South Street park near seat. Surfaces need attention. Bins and seats need repainting at sportsground. New ply top to be drilled and screwed to damaged picnic table. Cllr Mackenzie to undertake next month.

12 REPORTS FROM MEETINGS

Caistor in Bloom: Planting of North Kelsey Road bank and field at sports ground. Are looking at sweeping machines, to be grant funded.

13 TO RECEIVE REPORT FROM CAISTOR NEIGHBOURHOOD PLAN

STEERING GROUP & TO DISCUSS & RESOLVE WHETHER TO:

i) PURSUE THE WESTERN RELIEF ROAD AS PART OF THE NEIGHBOURHOOD PLAN

ii) AMEND THE BOUNDARY OF NEIGHBOURHOOD PLAN TO INCLUDE PARTS OF CABOURNE (TO FACILITATE CAISTOR TOP SITE) & NETTLETON (TO FACILITATE RELIEF ROAD)

iii) APPROACH LANDOWNERS POTENTIALLY AFFECTED BY NEIGHBOURHOOD PLAN

iv) PROMOTE NEIGHBOURHOOD PLAN ON CAISTOR & WOLDS FACEBOOK

PAGE Andy Gutherson and Sarah Pike attended the meeting as representatives of the steering group and an update was given. Twenty three policies have been drafted and consultation at food fair, by and large, shows broad support. One critical issue is the relief road, which polarizes need for the road and implications of need for development to deliver as extension of the town further west is not supported. If road is to be pursued, there is need for engagement with Nettleton Parish Council. Also direct contact with landowners as plan cannot be delivered without their support. As owners of the Neighbourhood Plan, Caistor Town council needs to front project from now on. The chairman thanked the steering group for its tremendous effort and discussion took place.

i) Council resolved to pursue the relief road.

ii) Resolved.

iii) Resolved.

iv) Resolved.

Town council representative to attend Nettleton Parish Council meeting on 29th January with a steering group member.

14. TO DISCUSS LETTER FROM CAISTOR HERITAGE TRUST SUGGESTING COLLABORATION WITH TOWN COUNCIL ON RESTORATION OF OLD FIRE STATION

Cllrs Stopper and Savage declared a personal interest as director (former) and spouse of director (latter) of Heritage Trust. Council agreed to pursue.

15. TO DISCUSS CESSATION OF JOINT COUNCIL SURGERY. Six month cessation agreed but to attend coffee mornings etc. Clerk to monitor number of complaints.

16. TO DISCUSS & RESOLVE ON SELLING PRICE OF OLD CHRISTMAS

LIGHTS & MOTIFS TO BROOKENBY The clerk reported that only 9 bulbs on all three strings of lights work. Council agreed to scrap. Brookenby Parish Council to be asked to pay £50 per motif. Proposed, Cllr Millson. Seconded, Cllr Stopper. Resolved.

17. TO DISCUSS & RESOLVE ON BUDGET 2013/14

Cllr Caine declared a personal/prejudicial interest in Caistor branding and left the room whilst discussion took place. £1500 from reserves for Caistor Means Business group towards branding. Proposed, Cllr Burns-Salmond. Seconded, Cllr Barker. Resolved unanimous.

Figure for BMX to be determined at end of financial year. Budget approved.

Precept of £77883. Proposed, Cllr Barker. Seconded, Cllr Hughes. Resolved unanimous.

18. TO RESOLVE WHETHER TO MOVE INTO CLOSED SESSION.

Have your say



Central Lincolnshire
Joint Strategic Planning Committee

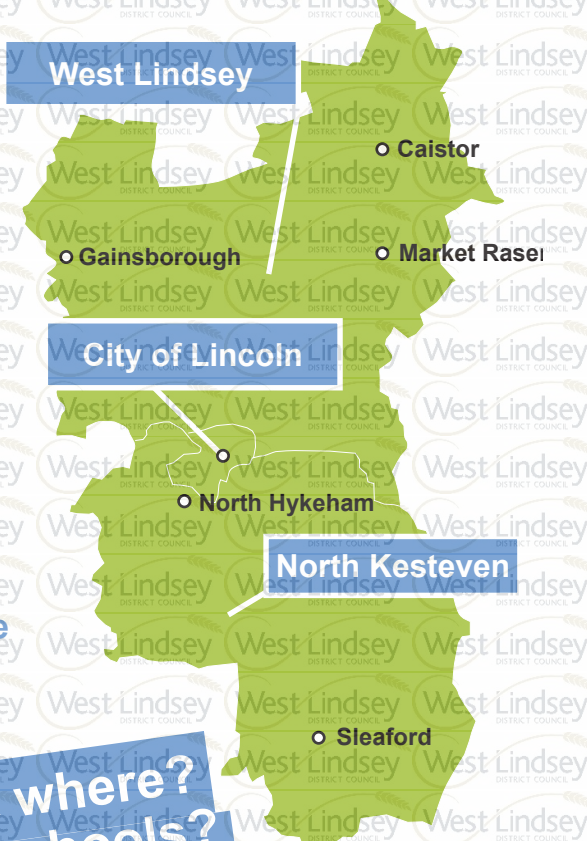
**on securing the future of
where you live, work and shop**



**Planning ahead to build vibrant,
sustainable and prosperous
communities which work for
Central Lincolnshire**

**Making sure growth happens in the
right places, at the right pace and to
the right level, to build and sustain
vibrant communities for the future**

**Review and comment on the Caistor
Neighbourhood Plan policies and site
development briefs**



**How many homes? How big & where?
Where to place jobs, shops & schools?
Site Allocations and Neighbourhood
Plan event in Caistor Town Hall
Wednesday 14 August 2013 - 6pm - 8pm**

To find out more, comment and see details of
local engagement events visit
www.central-lincs.org.uk
or call **01529 414155** or **01522 699013**

**Central Lincolnshire - working together to create better places
& make the most of future growth**

THE CAISTOR NEIGHBOURHOOD PLAN COMMUNITY CONSULTATION

14th August 2013

This consultation event is part of an ongoing process to develop a Neighbourhood Plan for Caistor that will provide the opportunity for local people to shape their town for future generations.

A series of events has occurred to date:

- July 2011 — Planning for Real
- November 2011 — Local Consultation
- May 2012 — Feedback on the vision & priorities
- December 2012 — Plan community consultation

Following on from these events the policies have been developed to respond to the 6 key elements of the vision statement and objectives of the plan.



Appendix 21 continued

A balanced community

Crofton has a strong community spirit, in part derived from its compact form and easy walking connections around the town. We will further develop its inclusive and distinctive character by continuing to widen the range of housing available to all age and income groups, so that all can enjoy living here.

POLICY 1

Commitment to growth & the presumption in favour of sustainable development

Crofton will respond positively to development proposals that reflect the presumption in favour of sustainable development set out within the National Planning Policy Framework (NPPF) and the guidance which will be expected to emerge positively with Crofton Town Council and other community groups and residents directly affected by their proposals to ensure their development improves the economic, social and environmental conditions in the town. Planning applications should accord with the growth proposals set out within the Crofton Local Development Framework and will be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. Where applications are contrary to these policy requirements a statement setting out the material considerations that outweigh those policies should be submitted with the application explaining and justifying the economic, social and environmental benefits that will be achieved as a result of the proposed development.

POLICY 2

Type of new development

New development in the town of Crofton should be indicative of the desire to meet a need and diverse local economic conditions for the variety of uses within the community. New development should meet the needs of the community. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. New development should be indicative of the desire to meet a need and diverse local economic conditions for the variety of uses within the community. New development should meet the needs of the community. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community.

POLICY 3

Scale and location of housing development

New housing development will be permitted where it will support growth whilst contributing to the sustainability and vitality of the town. New housing should meet the needs of the community. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. New housing should meet the needs of the community. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community.

A living/working town.

We will encourage a broad range of types of employment available in the town, partly by increasing support for employment. For example we will seek to develop derelict and vacant town-centre sites, to provide live/work accommodation, and to offer better services such as high speed broadband. We will further enhance living conditions in the town by improving access routes into and around the town, improving pedestrian and cycling opportunities, and by reducing pollution conflicts with traffic.

POLICY 4

Empty homes/ derelict land

Where properties have been identified as vacant and/or derelict, the town will encourage their reuse. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. Where properties have been identified as vacant and/or derelict, the town will encourage their reuse. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community.

POLICY 5

Live work opportunities

Where development proposals for employment that enable proposals for residential accommodation to meet the needs of the community. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community.



POLICY 3 (continued)

provide walking and cycling connectivity to existing networks and the town's public transport system. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. Provide walking and cycling connectivity to existing networks and the town's public transport system. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community.

POLICY 4

Design Quality

Proposals for all new development must be of a high quality to reflect the character of the town. All new development should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. Proposals for all new development must be of a high quality to reflect the character of the town. All new development should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community.

ASPIRATIONS 1

Transport, traffic and highway infrastructure delivery and management strategy

The impact of traffic, particularly limiting constraints, vehicle speeds and HGV movements, has been identified as a key issue for the town. These are existing issues that need to be addressed. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. The impact of traffic, particularly limiting constraints, vehicle speeds and HGV movements, has been identified as a key issue for the town. These are existing issues that need to be addressed. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community.

POLICY 4 (continued)

6. Landscaping should be used to enhance natural and built form and be of high quality. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. Landscaping should be used to enhance natural and built form and be of high quality. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community.

POLICY 5

Housing mix & affordable housing provision

All new housing proposals must deliver a Crofton specific housing mix and affordable housing provision. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. All new housing proposals must deliver a Crofton specific housing mix and affordable housing provision. Planning applications should be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community.

POLICY 6

Impact of traffic

New development proposals must be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. New development proposals must be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. New development proposals must be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community.

POLICY 7

Improved cycling & pedestrian linkages

All new development proposals must be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. All new development proposals must be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. All new development proposals must be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community.

POLICY 10

Business units and start up units

New development proposals must be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. New development proposals must be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community. New development proposals must be subject to a strategic assessment to ensure that the development is sustainable and meets the needs of the community.

HAVE YOUR SAY

Tell us whether you're 'for' or 'against' each policy by placing your stickers here

Policy	For	Against
Policy 1		
Policy 2		
Policy 3		
Policy 4		
Policy 5		
Policy 6		
Policy 7		
Policy 8		
Policy 9		
Policy 10		

Retaining & widening services & facilities available to residents of the town & surrounding villages.

Calder already acts as a hub for surrounding villages, providing essential professional, health and community services to the town and the surrounding rural area. We will further develop this role, and seek to increase the range and level of services available to residents in the immediate area. Key areas for action are seen as expanding cultural, environmental, sports and recreational facilities, and providing social opportunities for all ages and social groups. We aim to encourage improved public transport connections to surrounding villages, towns and cities.

POLICY 11

Social Infrastructure

Development that delivers social infrastructure improvements will be encouraged and supported with new provision supported in suitable locations.

The loss of social infrastructure, cultural facilities and independent retail facilities such as pubs, post offices, community halls, sports facilities, community centres, parks and open spaces that require a change of use planning application will be resisted. Proposals for such changes of use must demonstrate that the continued operation of the current use is not commercially viable or that the level of community support to continued operation. Priority for alternative uses of the premises should be from within the same use class.

Where applications are contrary to these policy requirements a statement setting out the indirect considerations that outweigh those policies should be submitted with the application identifying and quantifying the economic, social and environmental benefits that will be achieved as a result of the proposed development.

Exploit the assets of the town in terms of heritage and the Wolds setting.

In order to create new employment and trade in the town, we will promote Calder as a tourist destination. In particular, we will build on the town's location on the Viking Way, and will expand marketing and publicity. We aim to provide an attractive 'gateway' to the Wolds with the town acting as centre for visitors. This will require an increase in the quantity and range of accommodation available for visitors.

POLICY 14

Tourism

New development proposals that create tourist related businesses or uses will be supported. Development proposals should include a business plan to demonstrate the viability of the proposal and in all other respects be in accordance with existing policies within the Development Plan.

Tourism developments should promote walking, cycling, horse riding and other green tourism by further expanding on Calder's status as a walkers and cyclists town. Calder provides a number of diverse walks in the area for all abilities. The town sits on the Viking Way and is also surrounded by public rights of way and bridleways. The town links to the Wolds Cycle path will be explored and enhanced.

POLICY 15

Heritage

New development will be supported and encouraged that will protect and enhance the town's archaeological, historic and architectural heritage by bringing back into use redundant buildings and exploring ways to further develop the town's historic sites.

Proposals for re-use will be supported where the existing heritage is preserved and protected. Such proposals should include heritage assessments and ensure that the level of modern materials is minimised where these would impact directly on the character of the building and the street scene of the town. Regard should be had to the requirements of Policy 4 in respect of good design.

Alterations to listed buildings and buildings within the Conservation Area will be supported where they demonstrate a positive impact on the historic character of the building whilst respecting the overall character of the town. Such alterations will be expected to ensure the use of traditional materials and limit the introduction of modern materials to the fabric of the building.

Development within the Conservation Area should reflect the Conservation Area Appraisal and Management Plan.

POLICY 16

Visitor accommodation

Where a change of use of existing residential or business premises proposes the creation of hotel, bed and breakfast or guest house accommodation this will be supported. The development of a variety of high standard visitor accommodation, to include self-catering accommodation, bed & breakfast accommodation and boutique hotel is essential to delivering the town's tourism ambitions.

POLICY 12

Leisure facilities

The development of leisure facilities within Calder will be supported and encouraged as they will provide for the wider environs around the Calder area. The development of facilities for sports and leisure activities where the scale of new development may be constrained within the town centre, such as swimming pools and associated infrastructure, will be in principle, allowed outside of the development boundary in the open countryside if sites cannot be identified within the development boundary. All proposals that can be demonstrated to help fulfil the National Curriculum requirements will be supported where physical development and infrastructure is required to meet those needs.

The development or construction of facilities for younger people in the form of a skate park, roller skater/ bike track will be encouraged and supported.

POLICY 13

Broadband access

The Council will support the delivery of broadband and communications technology and will seek to support and facilitate its use.

New development should demonstrate how it will contribute to and be compatible with local fibre optic or internet connectivity. This could be through a 'Connectable Statement' provided with relevant planning applications. Such statements could consider such aspects as: the intended land use and the anticipated connectivity requirements of the development, known nearby data networks and their anticipated speed, fixed copper, 3G, 4G, fibre, satellite, microwave, etc, realistic assessments of connection potential or contribution to any such networks.

The provision of broadband facilities will need to relate to existing minimum standards and ensure it is future proofed.

POLICY 17

Visitor & tourism signage

The introduction of appropriate new signage to promote the town and its attractions will be supported. The Town Council will in conjunction with the District and County Councils support and facilitate the signing of walking and new visitor and tourist attractions. This will consist of traffic and pedestrian signs and tourist information points. New facilities will be expected to contribute to the costs of such signage.

New tourism facilities will be expected to contribute to a coordinated marketing & signage strategy for the promotion of the town and its attractions.

Educational centre of excellence

The outstanding quality of the town's existing schools is recognized, and we will strive to maintain this. Further, we will seek to widen the choice of post-16 options available to all people, including the provision of apprenticeships and vocational training.

POLICY 18

Existing schools & educational establishments

Expansion of existing educational establishments will be supported, where this involves incorporation into the open countryside a positive approach will be taken to supporting the proposal. All proposals that can be demonstrated to help fulfil the National Curriculum requirements will be supported where physical development is required to meet those needs.

POLICY 19

Training and apprenticeships

New development should demonstrate how it will contribute to and be compatible with provision of new training and apprenticeship opportunities. This could be through a 'Training Statement' provided with relevant planning applications. Such statements could consider such aspects as the intended land use and the workplace training requirements of the development including during construction and as part of the business plan for the investment in the project.

Sites and infrastructure

In seeking to deliver the six elements of the vision statement, key sites have been identified as needing early intervention. Design briefs have been produced to demonstrate what may be possible on these sites. In addition future findings may be available via a development tax known as Community Infrastructure Levy which the Town Council will need to have policies in place to control and manage the spend of these monies.

Create an exemplar of environmental sustainability.

Our aim is to make Calder an example of what can be achieved by a small town in terms of environmental sustainability. Priority goals are to encourage the use of and generation of renewable energy sources; protection and enhancement of environmental assets; promotion of local food production; construction of all new housing to exemplar sustainability standards; and improvements in the energy efficiency of our existing buildings.

POLICY 20

Environmental standards

Developments involving either new or existing buildings should exceed the sustainability and energy efficiency standards specified in the current level of the Code for Sustainable Homes (2015) Building Regulations. This will enable local residents and businesses to benefit from the lower energy and utility bills associated with sustainable buildings, rather than to encourage double-standards.

Where these standards cannot be achieved a viability statement must be submitted demonstrating the inability to meet those standards and demonstrating the other economic, social and environmental benefits that will be delivered.

POLICY 21

Renewable energy

To maximise the proportion of electricity sourced locally, residential and commercial developments are encouraged to incorporate renewable energy generation technologies either on-site or off-site. Community-scale renewable energy projects will be viewed favourably.

POLICY 22

Environmental protection & enhancement

New developments should protect and enhance the quality of the local environment. New development should incorporate new green spaces, habitat areas for wildlife, detailed landscaping proposals and management plans to protect and preserve existing environmental assets. For example, pre-existing mature trees and hedgerows should be retained wherever possible. If removal is unavoidable, compensatory habitats of equal biodiversity value must be provided. Such measures will support local biodiversity and aid its adaptation to climate change.

Environmental protection & enhancement

Proposals for development in the following areas will be protected for their wildlife, geological and public amenity interests: Water Hills, Concorde Lane, Green Lane, off springs and water courses, South Street Park, Willers Park, Calder Sports Ground, as marked on the attached plan sheet, it will not be permitted.

POLICY 24

Allotment provision

New development will be encouraged to support the development and essential needs of market gardens and allotments in the Calder area. Within new development proposals open space strategies should include land for allotments and orchards including management arrangements for their ongoing use and retention.

If it is accepted that there are likely to be outside of the development boundary in the open countryside and such proposals will be supported as part of the agreement to provide for local food production opportunities.

POLICY 25

Community Infrastructure Requirements

Any development permitted will be expected to provide necessary on-site and enabling infrastructure is delivered as part of the proposal. This will include the delivery of the necessary Section 106 contributions and Community Infrastructure Levy (CIL) payments. The Town Council will monitor the local CIL contributions to reflect current needs and demands based on an approved community needs strategy.

Such strategy to be subject to a 3 yearly review by the Town Council.

ASPIRATIONS 2

Site development briefs

New development should respond positively to the site specific development briefs included within the Neighbourhood Plan. Where the aspirations and principles of these briefs are not met new development should be resisted unless a justification is provided to demonstrate the economic constraints to delivering the brief. Such justification should demonstrate the wider economic, social and environmental benefits to accrue from the proposal.

Policy 11	For:	Against:
Policy 12	For:	Against:
Policy 13	For:	Against:
Policy 14	For:	Against:
Policy 15	For:	Against:
Policy 16	For:	Against:

Policy 17	For:	Against:
Policy 18	For:	Against:
Policy 19	For:	Against:
Policy 20	For:	Against:
Policy 21	For:	Against:
Policy 22	For:	Against:

Policy 23	For:	Against:
Policy 24	For:	Against:
Policy 25	For:	Against:
Aspirations 2	For:	Against:

APPENDIX 22

Appendix 22 – Consultation event analysis August 2013

An event was held in conjunction with the Central Lincolnshire Joint Planning Unit on August 14 2013 at Caistor Town Hall. It is estimated that around 70 people attended during the course of the event.

The detail of the proposed policies and the design briefs was displayed with a simple method of recording support for or against the proposals being recorded with people encouraged to engage in more detailed discussion on matters of detailed concern. In addition some detailed questions were asked in relation to the design briefs.

The detail of these responses is recorded below.

Policy No	For	Against
1	5	0
2	5	0
3	8	0
4	6	0
5	6	1
6	9	0
7	5	0
8	4	0
9	5	0
10	6	0
11	8	0
12	6	0
13	7	0
14	7	0
15	8	0
16	5	1
17	4	2
18	6	0
19	6	0
20	5	0
21	6	0
22	5	0
23	5	0
24	5	0
25	6	0
Aspiration1	7	0
Aspiration 2	5	0

Appendix 22 continued

In relation to the site briefs a limited number of detailed questions were raised and the details are recorded below:

Caistor Top

	Yes	No
Uses acceptable	9	3
Would other uses be acceptable	1	0
Scale of development acceptable	8	3
Use of materials acceptable	6	2

Those negative responses were known to be from nearby residents to the site.

Mill Lane

	Yes	No
Residential use acceptable	9	0
Form and scale acceptable	8	0
Short term car park usage	8	3

Health Centre Site

	Yes	No
Comprehensive redevelopment	10	0
Purpose built accommodation	10	0
New housing acceptable	8	2
Design and scale	7	1

Co-op/ Market Place

	Yes	No
Uses for Co-op acceptable	7	1
Market Place changes acceptable	6	2
Link to new car parking acceptable	7	1
South St Car Park option acceptable	7	4

Conclusions

In spite of limited numbers of responses it was considered that the overall response was positive both as recorded and the general comments made by attendees at the event. It was considered that this provided an appropriate mandate to look to finalise the detail of the Plan ahead of the formal consultation to be carried out .

APPENDIX 23

Caistor Neighbourhood Plan Update Report – September 2013

Context

This report provides an update for Caistor Town Council following the Neighbourhood Plan Public Consultation event of 14 August and the Steering Group meeting of 31 July. It provides an update on the current position with recommendations for the Town Council for their meeting of 12 September 2013. The Steering Group will meet on 11 September and verbal updates can be provided on other issues arising from that meeting.

The report provides an update to the last report received by the Town Council in January 2013.

Summary of current position

The key items of progress made since January 2013 are:

- A support package has been agreed with Locality to provide ongoing support from Planning Aid England to support the final drafting of the plan, evidence compilation and formal consultation process;
- A more transparent and formal partnership arrangement has been put in place with WLDC and the Central Lincolnshire Joint Planning Unit that has addressed some of the risks identified in January 2013;
- Informal consultation has occurred on a final draft of policies, aspirations and site briefs on 14 August 2013;
- Draft reports to provide the evidence base to comply with the 'basic conditions' tests to be met through the examination in public have been produced;
- A revised NP boundary has been advertised and is due to be confirmed by WLDC in early September to reflect the inclusion of the Caistor Top site within the NP boundary.

Key Issues

The latest consultation event although reasonably well attended resulted in a limited number of formal comments. These are though largely positive and supportive of the proposed policy wording.

The next stage in the process is a formal 6 week consultation period to comply with the formal Regulations.

It is hoped that this can run from 1 October until 12 November 2013 although if it does not commence on 1 October it is planned to ensure that it is completed before the middle of December.

A draft schedule of how this consultation will be carried out is attached as Appendix 1 to this report. This proposed approach is being reviewed by both Planning Aid England and WLDC to ensure they feel the approach is appropriate.

If this consultation proceeds the outcome of the consultation will need to be analysed and inform any changes to the Plan

At that stage it will be formally submitted to WLDC for their sign off ahead of WLDC arranging an independent examination of the Plan and referendum to coincide with the elections in May 2014.

Decisions for the Town Council

- 1 Can the Town Council confirm that they are in agreement with the draft policy and site brief content of the Plan?
- 2 Can the Town Council confirm that they agree with the proposed public consultation proposals?
- 3 Can the Town Council confirm that the formal 6 week consultation should occur from 1 October 2013 or as soon as possible after that date?
- 4 Can the Town Council confirm the setting up of appropriate feedback arrangements for the public consultation process?

Appendix 1

Caistor Neighbourhood Plan **Draft Consultation Strategy**

Legislative Basis

Section 15(2) of Part 5 of the 2012 Neighbourhood Planning Regulations sets out what a consultation statement should contain:

- (a) contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan;*
- (b) explains how they were consulted;*
- (c) summarises the main issues and concerns raised by the persons consulted; and*
- (d) describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development*

Context

This document sets out the measures to be taken by Caistor Town Council to address (a) and (b) in respect of who and how they are to be consulted.

This approach will be referred to both West Lindsey District Council (WLDC) and Planning Aid England (PAE) for their input to ensure effective consultation in accordance with the regulations occurs in order to meet the 'basic conditions'.

At the outcome of the consultation actions to address (c) and (d) will be undertaken in order to comply with the regulations.

The consultation statement will also include details of the informal consultations undertaken during the process of producing the draft of the Neighbourhood Plan and earlier consultation activity in and around Caistor.

Principles of the consultation

The aim of the formal consultation is to ensure that all residents of Caistor have an opportunity to comment on the draft Neighbourhood Plan in advance of referral of the Plan to WLDC, independent

examination and referendum. The outcome of the consultation will inform amendments and changes to the Plan.

Methods of consultation

A number of approaches are proposed to ensure access to the Plan during the specified 6 week period.

It is currently proposed that the consultation will run from 1 October 2013 (Lincolnshire Day) until 12 November 2013.

The consultation will allow for people to review the plan in its entirety or in par depending on the interests held in the Plan by individuals, organisations, businesses or other bodies.

The following approaches are proposed:

- a) Draft Plan available for inspection;

It is proposed that the Plan be made available at Caistor Town Hall, Caistor MUC, Caistor Arts & Heritage Centre, and WLDC Buildings, Gainsborough

- b) Press notices published to comply with Part 5 S15 of the regulations;

Grimsby Telegraph, Market Rasen Mail and Lincolnshire Echo.

- c) WLDC Promotion

Use of website – to agree with WLDC

- d) Business engagement

Letter drop to all known and named businesses in Caistor as referenced in Appendix 1. Letter to be based on Appendix 2 inviting business representatives to a drop in workshop session (Breakfast mtg? – can this be linked to any other Caistor TC activity or WLDC activity?) Date to be fixed.

Invite larger businesses to allow presentation to staff at staff meetings eg Sealord

Ask businesses to display a poster on notice boards?

- e) Schools engagement

Assembly presentation to each school. Agreed in principle with Heads of Grammar, Yarborough and Primary School.
Montesorri and Whitegate Nursery to be approached

Need to see if this can be done in a way that parents could be in attendance?

f) Community groups engagement

Letter drop to all known and named community groups in Caistor as referenced in Appendix 3. Letter to be based on Appendix 4 inviting group representatives to a drop in workshop session (evening mtg? – can this be linked to any other Caistor TC activity or WLDC activity?) Date to be fixed.

g) Householder engagement

Leaflet drop to all households – use of pocket map type document – can this be afforded and will it deliver dividends over and above A5 type leaflet?

Needs to link to inviting to public meetings/ drop in sessions

h) Poster displays

Display of poster inviting input at prominent public vantage points around the town eg pubs, takeaways, notice boards etc

i) Public meetings/ presentations

Item for debate at Oct or Nov Caistor TC mtg.
Public mtg to be held on plan content based on display and q & a approach – date to be fixed.
Drop in sessions at agreed dates and venues eg Saturday Market, one evening in the pub?
Invite issues to Nick Boles to attend an event – awaiting DCLG response re dates etc

j) Website promotion and responses

Use of Caistor Facebook page and Town Council page to record views, responses etc
If stand alone webpage required needs setting up and running – not budgeted for and no local expertise or volunteer previously identified

Need to consider monitoring of web and recording/ analysis of responses

APPENDIX 24

17/13/14

MINUTES OF THE MEETING OF CAISTOR TOWN COUNCIL, held in the Arts Centre, Town Hall, Caistor on Thursday, 10th September 2013, commencing at 7.10pm.

PRESENT Cllrs S. Millson (Chairman), J. Burns-Salmond, Mrs D. Barker, A. Caine, Ms K. Galligan, Mrs L. Lamb, Mrs C. Mackenzie, R. Sandham, Mrs J. Savage, M. Stopper, A. Somerscales. Also present: County Cllr A. Turner, H. Pitman (clerk).

APOLOGIES FOR ABSENCE & REASONS GIVEN Received from Cllrs Mrs J. Hughes, Mrs J. Hodson, M. Sizer. Accepted.

CHAIRMAN'S REPORT The chairman commented on how active the town had been over the past weeks, with the outstanding Art & Craft festival, the Skate Park Fun Day and Proms in the Park. He was delighted with the public response to the consultation on the former Co-op building. Cllr Mackenzie gave a report on the citizen awards she presented to the three recipients: Jill Somerscales, Sheila Broster and Alan Dennis, all of whom have given lots of volunteer hours to benefit the town. Cllr Barker was invited to give a report on the East Midlands in Bloom award that the town received the previous day. Caistor in Bloom was delighted to receive the Best of East Midlands award yet again and council extended its enormous appreciation on behalf of Caistor residents to the team.

DECLARATIONS OF INTEREST None.

TO CONFIRM & SIGN THE MINUTES OF MEETING HELD ON 8TH AUGUST 2013 Cllr Mackenzie was recorded as absent and then the minutes were signed as a true record. Proposed, Cllr Barker. Seconded, Cllr Caine. Resolved

POLICE REPORT No police presence.

LCC REPORT Cllr Turner gave updates on work at Cromwell View and concerns re speed on Moor Lane. He read out a letter sent to head of service re lack of progress with discussions on the future of Caistor library. The response from LCC is that it is looking into the legal position and the outcome will be known next week. Council raised a number of concerns and questions about the threat to the library and stressed that it should be retained for the town.

WLDC REPORT Cllr Caine informed council that a cross party working group has been set up at West Lindsey to discuss the library closures as the district is the worst hit. He also informed council of the West Lindsey Community awards to be presented on 5th December. Nomination papers are available online for citizens to vote.

CLERK'S REPORT ON MATTERS OUTSTANDING

Council's insurance is now through Zurich, saving over £2.3K pa.

Awaiting cost/site survey from Playdays re zip wire. Also replacement swings **agenda item**

The twinning present, a copy of the Colin Carr picture, is ready for the visit in October and will be presented by the deputy mayor.

Properties submitted by council to go on the West Lindsey Asset Register need further thought as the process is not as simple as previously thought. Clerk to circulate information to council for further discussion. **Agenda item**

The clerk has received and read the RoSPA reports for the play areas and passed them to Cllr Stopper. To be discussed at next meeting **agenda item**

FINANCE / PAYMENT OF ACCOUNTS

Wages & Expenses total	£3329.63
Blockfree Services Ltd (Fun Day grant)	£60.00
A. Caine (keys)	£7.22
Caistor Town Hall	£49.00
l Cody Signs (NP)	£121.68
Grant Thornton	£360.00
Hodson Architects (Co-op visual)	£660.00
Lincs Probation Trust	£144.00
Lincolnshire Tree Services	£240.00

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AS Ltd (S/O)	£120.00
BFS Pest Control	£60.00
Playsafety Ltd	£262.80
JE Smith & Sons	£943.20
Southdale Service Station	£51.87
Total Signs	£96.00
Teolia	£1081.92
Total	£7587.32
<u>Receipts</u>	
Market rents	£151.50
Donation (Co-op)	£20.00
NREN grant	£15000.00
Skatepark Fun Day	£840.88
Total	£16012.38

0. **CORRESPONDENCE**

Letter from resident re railings at 20 South Street: referred to WLDC & LCC Highways.

Letter from CEO of Lincs Co-op re potential purchase.

ALC AGM on 15th October at Coningsby Community hall from 6pm to 9pm.

JHS Health Facilities in Caistor response to request for additional facilities. Clerk to pursue and look at private provision.

1. **REPORT ON INSPECTION BOOKS** Cllr Somerscales gave his report. Five cradle wings and junior swings at Millfields need replacing.

2. **REPORTS FROM MEETINGS**

Mrs Burns-Salmond gave report on recent CS&SC meeting.

The clerk gave council a resume of meetings she has attended over the last month, including a joint meeting with the chairman and senior West Lindsey officers to discuss various issues. The chairman said the meeting had been very helpful and further meetings are to take place on a regular basis.

The chairman requested that item 17 be brought forward to allow Andy Gutherson, chairman of the Neighbourhood Plan steering group to present report and answer any questions council may have.

7. **TO RECEIVE REPORT FROM NEIGHBOURHOOD PLAN STEERING GROUP & TO RESOLVE ON:**

1) CONFIRMATION OF AGREEMENT WITH DRAFT POLICY & SITE BRIEF

CONTENT OF THE PLAN To agree. Proposed, Cllr Barker. Seconded, Cllr Stopper. Resolved.

2) CONFIRMATION OF AGREEMENT WITH PROPOSED PUBLIC CONSULTATION

To agree. Proposed, Cllr Barker. Seconded, Cllr Stopper. Resolved.

3) CONFIRMATION THAT THE FORMAL 6 WEEK CONSULTATION SHOULD TAKE PLACE FROM 1ST OCTOBER OR AS SOON AS POSSIBLE AFTER THAT DATE To

commence 1st November. Proposed, Cllr Barker. Seconded, Cllr Stopper. Resolved.

4) CONFIRMATION OF THE SETTING UP OF APPROPRIATE FEEDBACK

ARRANGEMENTS FROM PUBLIC CONSULTATION PROCESS To agree. Proposed, Cllr Barker. Seconded, Cllr Stopper. Resolved.

3. **TO RECEIVE REPORT ON PROPOSED PURCHASE OF THE FORMER CO-OP BUILDING & RESOLVE ON APPLICATION FOR A PUBLIC WORKS LOAN OF**

£325,000 Council approved report and requests that the clerk and John Mather, Lincs Community Land Trust, proceed with pre-feasibility and feasibility study as soon as possible. The clerk confirmed meeting arranged for Thursday, 19th September to commence work. The clerk confirmed that an application for a loan would not commit the council should surveys or feasibility work flag any major problem. Commitment would be once the monies were drawn

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