URGENT DELEGATED DECISION

Date: 23 April 2020

Request to the Head of Paid Service to exercise delegated authority as per Responsibility of Functions in Part IV, page 28 of the Constitution.

"to determine any matter within the referred or delegated powers and duties of a committee / sub-committee / board / working which is so urgent that a decision must be made before the next meeting of that committee / sub-committee / board / working group is due to be held."

Limits on delegation: -

- Before making a decision using this delegated power, The Head of Paid Service shall consult with and take cognisance of the views of the Chairman (or in his absence the VC) of the relevant Committee / Sub-Committee etc; and
- Any decision taken by the Head of Paid Service under this delegated power shall be reported to Members within five working days of the decision taken.

Usual Decision Maker: -

This decision would have been taken by Prosperous Communities Committee along with Corporate Policy and Resources Committee but all Committee Meetings have been suspended due to the COVID-19 situation.

Call-in does not apply.

Background

The background to this decision is as detailed in the report titled Community Defibrillator Scheme is published here.

Reason for Urgency and Rationale for use of urgent Delegated Decision

In light of the current COVID 19 situation, an urgent decision is required in order to agree changes to the Community Defibrillator Scheme that will introduce a maintenance element for parishes to join.

The rationale for the decision is contained with the report

Notes of Consultation Relevant to the Decision

Observations that the three Members involved in the decision-making process made were:

- Subsidies or reductions for smaller community groups could be considered;
- In the future, West Lindsey District Council (WLDC) could look at expanding the service to include the servicing of non-WLDC installed defibrillators;
- It could be part of any final agreement that WLDC carry out maintenance to defibrillators, and next time parishes set a precept WLDC could deduct this fee.

Decision

Approve Option 1 in the report, which would establish a defibrillator maintenance service as part of the Community Defibrillator Scheme (recommendation 1).

The charge of £100 (inc. VAT) (recommendation 2) was supported by the Chairmen of the Corporate Policy and Resources and Prosperous Communities Committees along with the Leader of the Opposition; **however**, this charge could not be implemented until such time that full Council could meet to consider the charge.

Therefore consideration of the charge element be REFERRED to Full Council for a decision at their next meeting.

Financial Detail and Implications

Option 1 would result in an initial outlay for stock which is anticipated to be recovered through the annual fee of £100 (incl. VAT) per community, to be included in the Fees and Charges schedule from 2020/21, subject to agreement at Full Council.

Prosperous Communities Committee	Communities			
	2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
	£	£	£	
Defibrillator maintenance service (annual charge)	£83.33	£16.67	£100.00	S

Cost recovery will be monitored through monthly budget monitoring and any budgetary implications will be reviewed over the budget setting process for 2021/22.

As highlighted in Appendix A of the report, there are currently 79 defibrillators in the community; if 60 (76%) were to sign up to the scheme this would result in a small surplus of £300.

Officer time and expenses will be met from within existing Communities service budgets.
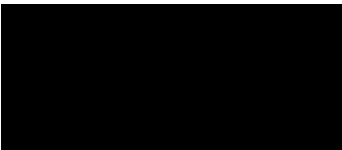
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Ian Knowles
Head of Paid Service

As the Chairman of the Corporate Policy and Resources Committee I have been fully consulted on this matter

……………....................
Leader of the Council

As the Chairman of the Prosperous Communities Committee I have been fully consulted on this matter

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Chairman of the Prosperous Communities Committee

As the Leader of the Opposition I have been fully consulted on this matter

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Leader of the Opposition.

Date all Members were notified of the decision 29 April 2020.