



URGENT DELEGATED DECISION

Date: 24 March 2020

Request to the Head of Paid Service to exercise delegated authority as per Responsibility of Functions in Part IV, page 28 of the Constitution.

“to determine any matter within the referred or delegated powers and duties of a committee / sub committee / board / working which is so urgent that a decision must be made before the next meeting of that committee / sub-committee / board / working group is due to be held.”

Limits on delegation: -

- Before making a decision using this delegated power, The Head of Paid Service shall consult with and take cognisance of the views of the Chairman (or in his absence the VC) of the relevant Committee / Sub-Committee etc; and
- Any decision taken by the Head of Paid Service under this delegated power shall be reported to Members within five working days of the decision taken.

Usual Decision Maker: -

This decision would have been taken by the Corporate Policy and Resources Committee but all Committee Meetings have been suspended due to the COVID-19 situation.

Call-in does not apply.

Background

On 23 March the Prime Minister announced that everyone should remain in their homes, and where possible in the aim of preventing the virus spreading at the current rate.

The Council's car park machines have been identified as risk in the transmission of the Corona virus. Whilst the Council already has free periods in all of its car parks, there is a requirement to display a ticket and hence use the machines to do so.

Due to the restrictions now in place in relation to guidance issued by the Prime Minister it is unlikely that there would be any additional income from car park tickets after the expiry of the free period.

Reason for Urgency and Rationale for use of urgent Delegated Decision

In light of the current COVID 19 situation, an urgent decision is required in order to assist the public. It is unlikely that our car parks will be utilised for a period in excess of the free period however a ticket is still required, to prevent the spread of the virus through the use of car parking machines it is proposed the need for a ticket is suspended, which will mitigate any risk of contamination.

Other Local Authorities are making similar decisions to prevent the spread of the virus.

Decision

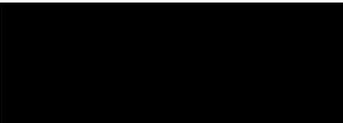
In respect of health and safety and to ensure there is no risk of contamination through the use of parking meters, a decision was made that the need for a car park ticket be suspended for a period of 3 months

Financial Detail and Implications FIN/DD/14/20/TJB

The cost of this decision is likely to be negligible in light of the current situation as car parking income would have been significantly affected by the measures put in place by the Government.

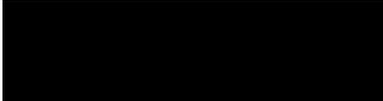
There may be a small saving on enforcement but this is a contractual issue.

It should be noted that the Council has been awarded £51k grant from government to support additional costs of Covid-19, however at this time the Government have not announced any support for the impact on Local Authority income affected by the measures they have put in place.



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Ian Knowles
Chief Executive

As the Chairman of the Corporate Policy and Resources Committee I have been fully consulted on this matter



Chairman of the Corporate Policy and Resources Committee

Date all Members were notified of the decision 27 March 2020