



URGENT DELEGATED DECISION

Date: 23 March 2020

Request to the Head of Paid Service to exercise delegated authority as per Responsibility of Functions in Part IV, page 28 of the Constitution.

“to determine any matter within the referred or delegated powers and duties of a committee / sub committee / board / working which is so urgent that a decision must be made before the next meeting of that committee / sub-committee / board / working group is due to be held.”

Limits on delegation: -

- Before making a decision using this delegated power, The Head of Paid Service shall consult with and take cognisance of the views of the Chairman (or in his absence the VC) of the relevant Committee / Sub-Committee etc; and
- Any decision taken by the Head of Paid Service under this delegated power shall be reported to Members within five working days of the decision taken.

Usual Decision Maker: -

This decision would have been taken by the Corporate Policy and Resources Committee but all Committee Meetings have been suspended due to the COVID-19 situation.

Call-in does not apply.

Background

In light of the current COVID 19 situation, customers are being asked to stay at home/work from home where possible. Several enquiries have been received asking if it would be possible to suspend permits and payments for at least a couple of months.

Reason for Urgency and Rationale for use of urgent Delegated Decision

In light of the current COVID 19 situation, an urgent decision is required in order to assist customers. It is likely that our car parks will only be utilised by key workers and as a consequence there will be a significant number of people wishing to cancel their permits and/or their Direct Debits and which will require refund or reinstatement at a later point.

Decision

It has been agreed to suspend DD's for three months on the basis anyone continuing to use the car parks will be minimal essential key workers.

Financial Detail and Implications FIN/DD/13/20/TJB

The cost of this decision will be in the region of £10k per month and will be met from General Fund Balances.

It should be noted that the Council has been awarded £51k grant from government to support additional costs of Covid-19, however at this time the Government have not announced any support for the impact on Local Authority income affected by the measures they have put in place.



.....
Ian Knowles
Chief Executive

As the Chairman of the Corporate Policy and Resources Committee I have been fully consulted on this matter



Chairman of the Corporate Policy and Resources Committee

Date all Members were notified of the decision: 27 March 2020