



DELEGATED DECISION

Date: Wednesday 18 March 2020

Subject: Cancellation of all of Committee and Council Meetings

Background

The Council's Constitution, paragraph 9, Part IV, page 29 states that the Head of Paid Service can "In the event of extreme inclement weather; or insufficient business to warrant calling a meeting or other unforeseen circumstance including periods of national mourning/national emergencies cancel or postpone a meeting of the Council, a committee, sub-committee....." in consultation with the relevant committee Chairman

Decision

In light of the corona outbreak and current Government advice, all Committee meetings (with the exception of Planning Committee) have been cancelled until the end of April.

Urgent Committee decisions, during this period, will be made by the Chief Executive, using the following provision of the Constitution

(Part IV / Page 28)

"to determine any matter within the referred or delegated powers and duties of a committee / sub-committee / board / working which is so urgent that a decision must be made before the next meeting of that committee / sub-committee / board / working group is due to be held."

This delegation does come with some limits, as follows: -

- Before making a decision using this delegated power, The Head of Paid Service shall consult with and take cognisance of the views of the Chairman (or in his absence the VC) of the relevant Committee / Sub-Committee etc; and
- Any decision taken by the Head of Paid Service under this delegated power shall be reported to Members within five working days of the decision taken.

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Ian Knowles
Head of Paid Service