



WILLOUGHTON



NEIGHBOURHOOD

CONSULTATION STATEMENT

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Introduction

An underlying principle in this Neighbourhood Plan is to have local people actively involved in ongoing consultation on important planning issues. The Neighbourhood Plan steering group has been committed in undertaking consistent, transparent, effective and inclusive periods of community consultation throughout the development of the Neighbourhood Plan and associated evidence base.

Why have we produced this Statement?

The Neighbourhood Plan Regulations require that, when a Neighbourhood Plan is submitted for examination, a statement should also be submitted setting out details of those consulted, how they were consulted, the main issues and concerns raised and how these have been considered and, where relevant, addressed in the proposed Plan.

Legal Basis:

Section 15(2) of part 5 of the 2012 Neighbourhood Planning Regulations sets out that, a consultation statement should be a document containing the following:

- Details of the persons and bodies who were consulted about the proposed Neighbourhood Plan;
- Explanation of how they were consulted;
- Summary of the main issues and concerns raised by the persons consulted; and
- Description of how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Plan.

Our Consultation Statement

This statement outlines the ways in which we have led to the production of the Willoughton Neighbourhood Plan in terms of consultation with residents, businesses in the parish, stakeholders and statutory consultees.

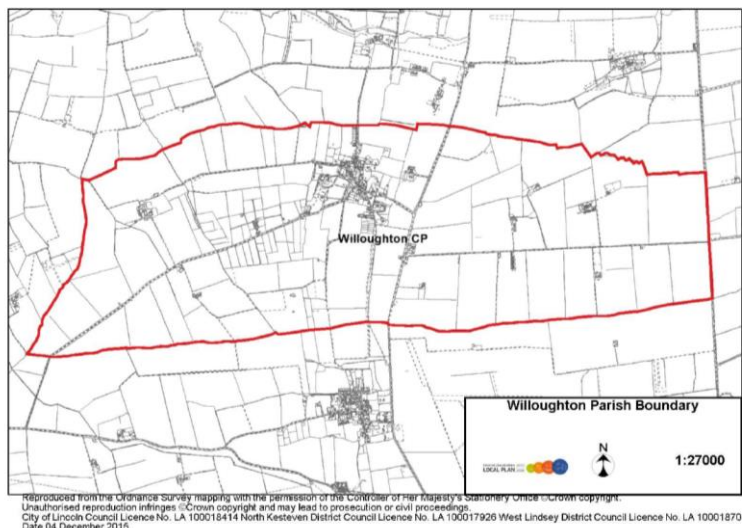
In addition, this summary will provide a summary and, in some cases, detailed descriptions of the numerous consultation events and other ways in which residents and stakeholders were able to influence the content of the Plan. The appendices detail certain procedures and events that were undertaken by the Neighbourhood Plan group, including; producing questionnaires, school events and running consultation events.

The Neighbourhood Plan designation

As part of the process, a Neighbourhood Plan area needs to be designated to allow a scope of work to be produced. The neighbourhood plan area covers the entire Parish of Willoughton which allowed the Parish Council to act as the quantifying body to lead and manage the Neighbourhood Plan process.

The area designation request from Willoughton Parish Council was submitted to West Lindsey District Council (WLDC) on the 5th November 2015 and there was consulted on for a 4-week period from the 15th February and ending on the 14th March 2016. No objections were received, and the Council granted the Neighbourhood Plan Area on the 18th March 2016.

Figure 1: Willoughton Neighbourhood Plan Area



As previously stated, WLDC consulted people who live, work or carry out business in the area about the Neighbourhood Plan designation request along with the proposed area. The full application and relevant information on how to make representations was made available on the Council's website www.west-lindsey.gov.uk.

During the 4-week consultation period, no objections were received to the proposed Neighbourhood Plan area and on that basis, WLDC granted Willoughton Parish Council the right to proceed with a Neighbourhood Plan.

Establishing a Neighbourhood Plan steering group

People from our community will be making the plan. Everyone who offers their opinion, idea, argument or hands on help is part of making the Plan. At the time of writing the Neighbourhood Planning Group consists of people who have volunteered to work together to begin the process. They meet once a month, or more if needed, to report on progress and to review comments and ideas, as well as look at new ways to engage with our community. The group often report back to the wider Parish Council when appropriate.

Professional support and advice

The Neighbourhood Plan group received direct support from officers at West Lindsey District Council and independent planning consultants. This support was aimed at both guiding and directing the Neighbourhood Plan group in the right direction with regards to the process and with the production of evidence base studies.

The Consultation Process

The steering group engaged with the whole community in establishing our issues, opportunities, future vision and our objectives for the next 20 years.

The benefits of involving a wide range of people and businesses within the process, included:

- More focus on priorities identified by our community;
- Influencing the provision and sustainability of local services and facilities;
- Enhanced sense of community empowerment;
- An improved local understanding of the planning process; and
- Increased support for our Neighbourhood Plan through the sense of community ownership.

The Neighbourhood Plan process has clear stages in which the steering group has directly consulted the community on aspects of the emerging Neighbourhood Plan, including events, surveys, presentations and workshops. Residents were updated on the process through local newsletters, the website and the District Council Website. Regular updates were also given to the Parish Council on the progress of the Plan.

The Regulation 14 (draft plan) consultation was published from the 25th September for a 6-week period until the 6th November 2017.

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Overview of consultation stages and methods

Event	Date	Attendance	Comment
Introduction to Neighbourhood Planning	September 2016	39 people	First public event where officers from West Lindsey District Council gave a presentation.
Public Event in the village hall	November 2016	22 People	This was to ask residents about their issues and opportunities through a SWOT analysis exercise.
Neighbourhood Plan Survey	March/ April 2017	152 returns = 58% of the population	This was distributed to each household.
Feedback from recent survey event and vision and objective session	7th July 2017	25 people	The NDP group provided feedback to residents on the recent survey results and other consultation events.
Draft Plan and character assessment presentation and cheese and wine night	7 th October 2017	29 people	The NDP presented the draft Plan to the community.

Consultee Responses to Regulation 14 Public Consultation

Consultee	Response	Group Response
<p>1. Lincolnshire Wildlife Trust.</p>	<p>I am encouraged to see that the Vision Statement for the plan mentions ‘a range of... ‘open spaces’ and ‘valued community facilities’ and that objectives seek to protect valued community open spaces and retain and expand community facilities. It is also encouraging to read that perceived strengths felt by community include: ‘rural views from the cliff’ and ‘landowner involvement’.</p> <p>LWT supports the text in paragraphs 4.2 – 4.4 in the Green Infrastructure and Public Open Spaces chapter.</p> <p><u>Some observations on opportunities for local biodiversity and its enjoyment</u></p> <ul style="list-style-type: none"> • General landscape context <p>The parish of Willoughton spans two National Character Areas identified by Natural England: the ‘North Lincolnshire Edge with Coversands’ National Character Area to the east overlying mainly limestone soils and the ‘Trent and Belvoir Vales’ National Character Area to the west overlying clay soils.</p> <p>More information on the ‘North Lincolnshire Edge with Coversands’ National Character Area: http://publications.naturalengland.org.uk/file/5146784946978816</p> <p>More information on the ‘Trent and Belvoir Edge with Coversands’ National Character Area: http://publications.naturalengland.org.uk/file/6302132214956032</p>	<p>Noted. The additional Landscape information provided by the Lincolnshire Wildlife Trust will be added to the relevant section to provide further detail context about the local character.</p>

Consultee	Response	Group Response
	<p>As you may well be aware, the boundary between these areas runs north – south through the centre of the village. This serves to illustrate the different types of opportunities for biodiversity in your locality.</p> <ul style="list-style-type: none"> Open Spaces I note that both the churchyard and periphery of the playing field present opportunities for wildflower-rich grassland, hedgerows and mature trees. The Lincolnshire Wildlife Trust would be able to undertake a brief survey of these locations to assess the current and potential biodiversity value of the spaces and provide a basic management plan for biodiversity enhancement. The church building itself may provide an important habitat for bats. The Lincolnshire Bat Group may be able to undertake a survey for the parish which would identify important roosts and foraging areas. <p>Creating and managing wildflower meadow areas: Downloadable resources: http://www.lincstrust.org.uk/node/5655 Instructional videos: http://www.lincstrust.org.uk/node/5661</p> <p>Managing churchyards for biodiversity: http://www.caringforgodsacre.org.uk/index.php/useful-information/downloads/action-pack-english/managing-churchyards-burial-grounds.html</p> <p>Bats: Lincolnshire Bat Group: http://www.lincsbatgroup.co.uk/</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>

Consultee	Response	Group Response
	<p>Bat Conservation Trust: http://www.bats.org.uk/pages/conservation_in_action.html</p> <ul style="list-style-type: none"> • Farmland From casual study of local maps and aerial photographs, I have noticed that several fields within the parish may be managed as grassland and have ridge and furrow topography. This landform has the potential to support high grassland biodiversity. Lincolnshire Wildlife Trust would welcome the opportunity to survey these areas insofar as our resources would allow. I also note that potential infill sites identified by the community do not appear to overlap any ridge and furrow areas. • Potential green corridors for wildlife and people From a brief look at local maps, I have noticed that a 4km circular walk can follow Southfield Lane as far as the northern edge of Hemswell and return to the village via a footpath which joins with Long Lane. There also appears to be a significant opportunity (if local landowners would be amenable) to link the western end of Northfield Lane southwards along a tree line and watercourse by possibly a permissive path to Templefield Road which would enable walkers or cyclists to make another 4km circuit from the centre of the village. These circular walks if enhanced or created would offer an important resource for the health and wellbeing of residents and could provide a tourism offering that may possibly benefit local businesses such as the Stirrup Inn. 	<p>Noted.</p> <p>Noted. Discussions on improving the existing public rights of way will be a priority for the Parish Council.</p>

Consultee	Response	Group Response
	<p>During the last two years, Lincolnshire Wildlife Trust has conducted surveys on road verges in the limestone area north of Lincoln. Results of the surveys can be downloaded and seen on this map: http://www.lincstrust.org.uk/sites/default/files/lotv_results_-_north_lincs_edge.jpg</p> <p>Only the eastern half of Willoughton Parish was covered. Unfortunately, no road verges of significant conservation interest were found within the parish. Nevertheless, due to their locations and verge widths, Old Leys Lane and Northfield Lane both hold potential for wildflower restoration. The verges of Old Leys Lane that connects with the A15 hold potential for species-rich limestone grassland whereas Northfield Lane’s verges could be a haven for neutral grassland species. The Lincolnshire Wildlife Trust sees these verges as a ‘strength to play to’ for local wildlife conservation and would encourage and be happy to advise on any effort to manage these verges to enhance wildflower-rich grassland and to buffer these verges with marginal land from adjacent fields.</p> <ul style="list-style-type: none"> • Sites designated for nature conservation <p>Willoughton Hayfield Site of Nature Conservation Importance (SNCI) is situated some 700m to the west of the village centre. The latest records we have for this site date back to 1977. Lincolnshire Wildlife Trust is currently working with the Greater Lincolnshire Nature Partnership and District Councils to survey old SNCI designations in order to assess them against criteria which would determine their current nature conservation importance. If found to be sufficiently valuable, they would be recommended for re-designation as Local</p>	<p>Noted.</p> <p>Noted.</p>

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Consultee	Response	Group Response
	<p>Wildlife Sites (LWS) which although not statutory designations are nevertheless a ‘material consideration’ in the planning process and as such would help to safeguard your local wildlife for the future. The Lincolnshire Wildlife Trust would welcome landowners’ permission to survey this site and similar sites in the local area. We are currently assessing our capacity and funding to undertake this type of work on a countrywide scale in the future.</p> <p>LWT would be happy to discuss opportunities to work with the parish for the enhancement of Willoughton’s local environment.</p>	
	<p>My only comment on the plan is to add to your note in 5.9, which is that consideration should be given in respect of parking management as new residential development takes place in Willoughton; it is essential to ensure that buses are able to pass through villages on established routes with ease if bus services are to be maintained.</p>	<p>Noted and discussed at a previous Neighbourhood Plan Group meeting following the consultation period. The group agree with the statement entirely and encourage any future developments to have adequate off-street parking provision.</p>
<p>3. Sport England.</p>	<p>Thank you for consulting Sport England on the above neighbourhood plan.</p> <p>Government planning policy, within the National Planning Policy Framework (NPPF), identifies how the planning system can play an important role in facilitating social interaction and creating healthy, inclusive communities. Encouraging communities to become more</p>	<p>Noted.</p> <p>Noted.</p>

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Consultee	Response	Group Response
	<p>physically active through walking, cycling, informal recreation and formal sport plays an important part in this process. Providing enough sports facilities of the right quality and type in the right places is vital to achieving this aim. This means that positive planning for sport, protection from the unnecessary loss of sports facilities, along with an integrated approach to providing new housing and employment land with community facilities is important.</p> <p>It is essential therefore that the neighbourhood plan reflects and complies with national planning policy for sport as set out in the NPPF with particular reference to Pars 73 and 74. It is also important to be aware of Sports England’s statutory consultee role in protecting playing fields and the presumption against the loss of playing field land. Sport England’s playing fields policy is set out in our Planning Policy Statement: ‘A Sporting Future for the Playing Fields of England’.</p> <p>http://www.sportengland.org/playingfieldspolicy</p> <p>Sport England provides guidance on developing planning policy for sport and further information can be found via the link below. Vital to the development and implementation of planning policy is the evidence base on which it is found.</p> <p>http://www.sportengland.org/facilities-planning-for-sport/forward-planning/</p> <p>Sport England works with local authorities to ensure their Local Plan is underpinned by robust and up to date evidence. In line with Par</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p>

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Consultee	Response	Group Response
	<p>74 of the NPPF, this takes the form of assessments of need and strategies for indoor and outdoor sports facilities. A neighbourhood planning body should look to see if the relevant local authority has prepared a playing pitch strategy or other indoor/outdoor sports facility strategy. If it has then this could prove useful evidence for the neighbourhood plan and save the neighbourhood planning body time and resources gathering their own evidence. It is important that a neighbourhood plan reflects the recommendations and actions set out in any such strategies, including those which may specifically relate to the neighbourhood area, and that any local investment opportunities, such as the Community Infrastructure Levy, are utilised to support their delivery.</p> <p>Where such evidence does not already exist then relevant planning policies in a neighbourhood plan should be based on a proportionate assessment of the need for sporting provision in its area. Developed in consultation with the local sporting and wider community and assessment should be used to provide key recommendations and deliverable actions. These should set out what provision is required to ensure the current and future needs of the community for sport can be met and, in turn, be able to support the development and implementation of planning policies. Sport England’s guidance on assessing needs may help with such work.</p> <p>http://sportengland.org/planingtoolsandguidance</p> <p>If new or improved facilities are proposed Sport England recommend you ensure they are fit for purpose and designed in accordance with our design guidance notes.</p>	<p>Noted.</p> <p>Noted.</p>

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Consultee	Response	Group Response
	<p>http://www.sportengland.org/facilities-planning/tools-guidance/design-and-cost-guidance/</p> <p>Any new housing developments will generate additional demand for sport. If existing sports facilities do not have the capacity to absorb the additional demand, then planning policies should look to ensure that new sports facilities, or improvements to existing sports facilities, are secured and delivered. Proposed actions to meet the demand should accord with any approved local plan or neighbourhood plan policy for social infrastructure, along with priorities resulting from any assessment of need, or set out in any playing pitch or other indoor/outdoor sports facility strategy that the local authority has in place.</p> <p>In line with the government’s NPPF (including section 8) and its Planning Practice Guidance (health and wellbeing section), links below, consideration should also be given to how any new development, especially for new housing, will provide opportunities for people to lead healthy lifestyles and create healthy communities. Sport England’s Active Design guidance can be used to help with this when developing [planning policies and developing or assessing individual proposals.</p> <p>Active Design, which includes a model planning policy, provides ten principles to help ensure the design and layout of development encourages and promotes participation in sport and physical activity. The guidance, and its accompanying checklist, could also be used at the evidence gathering stage of developing a neighbourhood plan to help undertake an assessment of how the design and layout</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p>

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Consultee	Response	Group Response
	<p>of the area currently enables people to lead active lifestyles and what could be improved.</p> <p>NPPF Section 8: http://www.gov.uk/guidance/national-planning-policy-framework/8-promotong-healthy-communities</p> <p>PPG Health and wellbeing section: http://www.gov.uk/guidance/health-and-wellbeing</p> <p>Sport England’s Active Design Guidance: https://www.sportengland.org/activedesign</p> <p><i>(Please note: this response relates to Sport England’s planning function only. It is not associated with our funding role or any grant application/award that may relate to the site).</i></p> <p>If you need any further advice, please do not hesitate to contact Sport England.</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>
<p>4. Anglian Water.</p>	<p>It is noted that the Neighbourhood Plan includes a number of criteria based policies which are intended to be used in the determination of planning applications within the Parish.</p> <p>The adopted Central Lincolnshire Local Plan includes a district wide policy relating to water supply and water recycling infrastructure (Policy LP14). Therefore it is not considered necessary to include a similar policy in the Neighbourhood Plan. Therefore we have no comments to make relating to the Draft Neighbourhood Plan.</p>	<p>Noted.</p>
<p>5. Highways England.</p>	<p>As you will be aware, we are continuing to work closely with the Local Authority, Lincolnshire County Council, in regards to potential</p>	<p>Noted.</p>

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Consultee	Response	Group Response
	<p>future developments and growth in the District, and I remained engaged closely in the emerging Local Plan consultation process.</p> <p>Whilst I have no formal comments at this point in specific regard to Willoughton proportion of the wider picture on behalf of the Secretary of State for Transport, I would like to offer my thanks again for sending tis through and keeping in touch.</p>	
<p>6. National Grid.</p>	<p>An assessment has been carried out with respect to National Grid’s electricity and gas transmission apparatus which includes high voltage electricity and high pressure gas pipelines, and also National Grid Distribution’s Intermediate and High Pressure apparatus.</p> <p>National Grid has identified that it has no record of such apparatus within the Neighbourhood plan area.</p> <p><u>Gas Distribution – Low / Medium Pressure.</u> Whilst there is no implications for National Grid Gas Distribution’s Intermediate / High Pressure apparatus, there may however be Low Pressure (LP) / Medium Pressure (MP) Gas Distribution pipes present within proposed development sites. If further information is required in relation to the Gas Distribution network please contact plantprotection@nationalgrid.com</p>	<p>Noted.</p>
<p>7. Historic England.</p>	<p>Your Neighbourhood Plan includes three G.II Listed Buildings and two Scheduled Monuments. It will be important that the strategy you put together for this area safeguards those elements which contribute to the importance of these historic assets. This will assist in ensuring they can be enjoyed by future generations of the area and make sure it is in line with national planning policy.</p>	<p>Noted. The Neighbourhood plan Steering Group have been in discussion with West Lindsey District Council regarding the local landscape and heritage assets and reference to these is included within the design principles policy.</p>

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Consultee	Response	Group Response
	<p>The Conservation Officer at West Lindsey District Council is the best places person to assist you in the development of your Neighbourhood Plan. They can help you to consider how the strategy might address the area’s heritage assets. At this point we do not consider there is a need for Historic England to be involved in the development of the strategy for your area.</p> <p>If you have not already done so, we would recommend that you speak to the staff at Lincolnshire County Council, who look after the Historic Environment Record and give advice on archaeological matters. They should also be able to provide details of not only any designated heritage assets but also locally-important buildings, archaeological remains and landscapes. Some Historic Environment Records may also be available on-line via the Heritage Gateway (www.heritagegateway.org.uk). It may also be useful to involve local voluntary groups such as the local Civic Society, local history groups, building preservation trusts, etc. in the production of your Neighbourhood Plan.</p> <p>Your local authority might also be able to provide you with general support in the production of your Neighbourhood Plan. National Planning Practice Guidance is clear that where it is relevant, Neighbourhood Plans need to include enough information about local heritage to guide planning decisions and to put broader strategic heritage policies from the local authority’s local plan in to action at a neighbourhood scale. If appropriate this should also include enough information about local non-designated heritage assets including sites of archaeological interest to guide decisions.</p>	

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Consultee	Response	Group Response
	<p>Further information and guidance on how heritage can best be incorporated into Neighbourhood Plans has been produced by Historic England. This signposts a number of documents which your community might find useful in helping to identify what it is about your area which makes it distinctive and how you might go about ensuring that the character of the area is retained. These can be found at: http://historicengland.org.uk/advice/planning/plan-making/improve-your-neighbourhood/</p>	
8. Natural England.	<p>Natural England does not have any specific comments on this draft neighbourhood plan and character assessment.</p>	Noted.
9. Environment Agency.	<p>We have no comments on the policies and we do not have any concerns to raise.</p>	Noted.
10. West Lindsey District Council.	<p>Thank you for consulting West Lindsey District Council (WLDC) on the draft Willoughton Neighbourhood Plan. WLDC support the intentions of tis proposed Neighbourhood Plan and will continue to support and assist the group when necessary.</p> <p>When reviewing the Neighbourhood Plan documents, it is clear the Neighbourhood Plan Group have undertaken public consultation exercises when preparing the Plan. As part of the process of producing a Neighbourhood Plan, groups are required to actively engage with all members of society within the Parish. The Willoughton Neighbourhood Plan group can demonstrate that.</p> <p>In terms of compliance with existing planning policy, the neighbourhood Plan Regulations make it clear that Neighbourhood</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p>

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Consultee	Response	Group Response
	<p>Plans have to be in “general” conformity with current statutory Local Plans. At present, the Central Lincolnshire Local Plan (2012) is the development plan for the local area, having recently been adopted in April 2017.</p> <p>In respect to the content of the proposed Neighbourhood Plan, the District Council have the following comments to make:</p> <p>For ease of understanding the Willoughton Plan is referred to as WNP and the Central Lincolnshire Local Plan as CLLP.</p> <p><u>Overview</u></p> <ul style="list-style-type: none"> - It is very positive that Willoughton are seeking to influence development in their area through a Neighbourhood plan. - The plan is set out, designed and written clearly and concisely. - The area has a number of unique characteristics that could be protected and enhanced through a more locally distinctive and effective neighbourhood plan. - Please insert a list of policies under the contents for ease of identification. - The clarity of some of the maps is poor, this could be a formatting issue rather than a mapping issue. - Could the policy boxes be outlined in a different colour so that they stand out from the background text? 	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Agreed. Now included within the Plan.</p> <p>Maps have been made clearer within the document.</p> <p>Agreed. Now changed within the Plan.</p>

Consultee	Response	Group Response
	<p><u>Objectives</u> No 3 – this objective refers to highways improvement – Currently there are no policies on highway improvement. In isolation this objective seems oddly placed given that the objectives should inform the plan’s policies. Therefore, should a policy around highways be developed and incorporated? If not, this should be removed or placed as a community aspiration.</p> <p><u>Policy 1 –</u></p> <ul style="list-style-type: none"> - 3.5 – The 10% growth target for Willoughton is 16 dwellings over the plan period. Please note that this figure is not an absolute limit to development over the plan period. - The policy in its current form, adds no more detail than that of the CLLP policies LP2, LP4 and LP26. - There is no reference to figure 3 in the policy text. - Criterion 3 refers to ‘designated and non-designated heritage assets’ – where are these defined? What are the non-designated heritage assets? - A number of the terms used in relation to this policy are subjective. Could the group define the following terms in relation to this policy; “Small Scale”, “Existing Built Form”, “Existing Frontage”. - The CLLP outlines that developments in Category 6 Small Villages “will be considered on their merits but would be limited to around 4 dwellings”, can the NPG show justification to evidence why they are providing an absolute limit of 4 dwellings per site? 	<p>Noted. A change will be to revise the objective and link it to the list of “Community Aspirations” towards the back of the Plan.</p> <p>Noted. The section has been revised to make this clearer within the justification.</p> <p>The policy identifies potential areas for development. These are not allocations, but those sites which are either within, or directly adjoining the existing settlement footprint of the village. Discussions through the consultation raised the issues of both conversion and replacement buildings. It was felt that more detail was needed within the policy to cater for conversion and replacement buildings. Several conversions have already taken place and there are a number of buildings that could also be converted in to dwellings in the future. Non-designated heritage assets are now identified in Appendix 3 through discussion with the local history group, the consultation with the community and the NDP group. Clarification of the small scale existing built form terms have now been defined and included either within the justification or the policy itself.</p>

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Consultee	Response	Group Response
	<p>It is recognised that the group have gone out of their way to include ‘potential priority sites’ within the plan. However, because the group have not completed the process of allocating these sites for residential use, the sites must remain as indicative and add little weight to the decision-making process. WLDC supports the approach for Neighbourhood Plans to allocate sites for residential use where appropriate. The process for allocating sites provides wider benefits than simply identifying ‘potential sites’. WLDC advises that the neighbourhood planning group reconsider their approach to allocating sites that have been identified. Preferably opting towards the more comprehensive approach of site allocations which would have increased weighting in the decision-making process.</p> <p>Moreover, the sites in their current form have the following constraints which seem to have not been assessed. The below information is factual and provided in good faith to outline that although the sites are identified as ‘priority’, the principle of development on the site may not be acceptable when assessed against all material considerations. A full site selection process would assess each site to establish the principle of development on the most suitable sites.</p> <p>a) Numerous sites have possible contradictions with the rural lane designation. Input from Lincolnshire County Council Highways department should be obtained to assess if highways improvements would be required to develop any of these sites. If highway improvements are required, this could impact upon the designation. A full site selection process would assist this.</p>	<p>The potential sites are those that are most preferred by local people. Most of the land is owned by one landowner and therefore there was no need to “allocate” sites as there isn’t the development pressure in Willoughton like other villages in the area. It isn’t likely that all sites will be developed (some already have planning permission), but it provides a clear indication of where the potential sites are in relation to the village. It is understood, by the community, that only their identification holds little weight in the decision-making process.</p> <p>Noted. It is understood that any site identified would still need to go through the planning process and may limit their development potential or capacity. It was agreed by the Neighbourhood Plan group that further information on the sites was provided in the Neighbourhood Plan and this can be found within Appendix 2 of the Plan.</p> <p>The rural lane classification doesn’t restrict development, it means that any development should respect this character feature(s). These issues will be resolved through the planning application stage.</p>

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	<p>b) Site 4 – part of the site is designated as an important open space within the CLLP. The site is also located in different character areas (Willoughton Character Assessment).</p> <p>c) Numerous sites are located within an Area of Great Landscape Value, to which no consideration has been given.</p> <p>d) No sites have regard to potential impact upon heritage assets (Listed Buildings, Ancient Monument & Historic Park).</p> <p>e) Site 5 – Allocated within WLDC’s previous spatial plan.</p> <p>Have the group fully assessed the cumulative impact if all the identified sites were to be developed? In line with policies and density guidance within the WNP and CLLP all the sites are capable of accommodating at least 4 dwellings. Should all of the identified sites develop, in line with the 4-dwelling maximum in Policy 1, the plan could accommodate 36 dwellings over the plan period, a 23% increase in housing stock. A rough capacity study suggests that the indicative capacity of all sites taken cumulatively is around 69 dwellings, a 44% increase.</p> <p>As part of the consultation it would be helpful if the group could answer the following questions.</p> <ol style="list-style-type: none"> 1. Are all of the sites owned by a single land owner? 2. Are there any infill plots, not identified on the map that are in alternative ownership? i.e. not owned by the estate. 3. How have the group identified the sites? <ol style="list-style-type: none"> 3a. Has the landowner submitted them to the group? 3b. Have the sites been selected through public consultation? 	<p>Noted. The site will be removed, and the map and information revised.</p> <p>The maps have now been added to the design section of the plan to provide more clarity on these local designations.</p> <p>Disagree. The sites are indicative and only indicate residents preferred areas and not their actual development potential. The planning application stage will deal with site capacity, density and design of new dwellings in line with other planning policy considerations.</p> <p>The group identified the proposed sites through consultation with the local community. People preferred the development of infilling existing gaps within the village, redeveloping brownfield sites and supporting the conversion of existing buildings. All the sites identified have been subject to public consultation with the landowner(s) and have received support from the community through the draft Plan stage of the process. The group held several events where discussions related to the potential areas of growth.</p>

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Consultee	Response	Group Response
	<p>3c. Have the public been consulted on the sites in their current form?</p> <p>4. Is there any reason, other than land ownership, why the group opted against a full site selection process?</p> <p>5. Have the public been consulted on the preferred level of growth for the village? If so;</p> <p>5a. Does it align with the capacity figures as identified above?</p> <p>5b. What is the preferred figure?</p> <p>6. Are there any possible conversions within the built form?</p> <p>7. Have the group considered residential conversions in the countryside?</p> <p>Policy 2 –</p> <ul style="list-style-type: none"> - 3.10 – the group may need to reconsider the wording of this paragraph, it currently contains subjective statements which could be interpreted as supporting backland development, which is in conflict to WNP policy 1. - Consider replacing “welcomed” with “supported” to make the policy wording stronger. - The most recent housing needs assessment was completed through the CLLP, which is already a consideration. - The term “starter units” needs clarification. <p>The first part of the policy is very similar to the considerations contained within CLLP LP10 and is therefore already a consideration within the decision-making process.</p> <p>Neighbourhood plans should avoid replication of the CLLP policies.</p>	<p>The sites were then consulted on in the draft Neighbourhood Plan where no overall objections were received by the community or statutory consultees.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted. Policy 2 has now has been incorporated in to policy 1.</p> <p>Noted.</p>

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	<p>The intentions of the 2nd part of the policy are positive. The justification text refers to the character of the area and housing construction type, rather than looking specifically at the amount of bedrooms in each property and the population trends, which could give you more indication of what is needed in the area. Also, have the village been consulted on what types of properties they would like to see more of? If so, could a statement about the results of that included to justify the policy further?</p> <p><u>Policy 3 –</u></p> <ul style="list-style-type: none"> - 4.5- Is there a better photograph of the churchyard? - Could the policy be broken down into 2 separate criterion? The second starting with “Where opportunities exist...” - Figure 5 only outlines 2 areas of green infrastructure, it was evident from a site visit that the green infrastructure network is much larger within the village. Are CF 1&2 the only pieces of green infrastructure within the settlement? Are there any other important green gaps such as those designated within CLLP? (which are not shown) Are there any important tree lines or frontages which contribute to the green infrastructure network that are not considered? Do all proposals within the parish have to contribute to the identified infrastructure when potentially having no relationship to that area of the village? Or does the policy refer to green infrastructure in the wider sense i.e. not just what’s identified on the map? 	<p>Noted. Photograph changed. Agreed. Now changed within the Plan.</p> <p>This section has been revised and renamed to Public Open Space rather than Green Infrastructure and includes further spaces such as the space opposite the village hall that was originally identified within the previous WLDC Local Plan.</p>

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	<p><u>Policy 4 –</u></p> <ul style="list-style-type: none"> - This type of unique policy is particularly welcomed by WLDC. - 5.12 – this paragraph seems to set criteria for development, is this supposed to be a policy or incorporated into a policy? The wording specifically requires developers to address character in their design and access statements. If the group want this as a consideration, it must be embedded into the text of the policy. - Figure 6 – The map is incorrect. The orientation of the village has been mirrored across a horizontal axis. Please look at the most northerly properties which should be on the west side of Vicarage Road, not the east. - Could this policy be incorporated into Policy 5? So the plan has a large design and character section. The policy could include many more recommendations which are provided in detail within the Character Assessment, this would make the policy very unique and locally distinctive. The policy also has the ability to provide a design criteria for each character area given the content of the character assessment. - The current approach to use the character assessment should be reconsidered, it would be beneficial if more of the character assessment could be incorporated into the plan, not simply labelling the document as an appendix. The Parish Council have commissioned this work to help influence the Neighbourhood Plan design and character policies, not simply to be read in conjunction with the plan, the plan should provide detailed criteria/recommendations which are 	<p>Noted.</p> <p>Noted. Map changed.</p> <p>Agreed. Both policies have been merged to provide a more detailed character and design policy.</p> <p>Agreed. More detailed information from the character assessment has been included to make full use of the document. It has also strengthened this section of the plan. The descriptions of each character sections have been included in the submission plan to provide more context to planners and applicants.</p>

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	<p>formed from the assessment. WLDC would like to see a better use of this very comprehensive document.</p> <p><u>Policy 5 –</u></p> <ul style="list-style-type: none"> - The recent housing white paper encourages Neighbourhood Plans to cover local design – therefore this approach is supported. - The current policy reads “This policy should be read in conjunction with the most recent Willoughton Character Assessment”. As previously mentioned, the group have commissioned a professional study as an evidence base for this policy. This study goes into great detail about the local design of the area, it should therefore be incorporated into the policy as much as possible. This policy could incorporate more detail to transform the professional work into distinctive planning policy. - For example, orientation and solar gain forms part of the character assessment but is not transferred into the body of the policy. - Criterion 5 – Gives no regard to foul water drainage and incorporation of SUD’s. - Theres little reference given to the physical designations within the village – could these be incorporated? - Criterion 6 – Could more details of this be provided as part of the policy? 	<p>This section has been merged with Policy 4 to include more detail on local design principles.</p> <p>Noted. This reference has now been included within the design and development principles policy.</p> <p>This issue didn’t become a focus through the consultation and we believe it is already covered by the CLLP.</p> <p>The designated have now been referenced either within the policy, justification of on identified maps.</p>

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	<p><u>Policy 6 –</u></p> <ul style="list-style-type: none"> - 6.1 – this paragraph could be locally distinctive to Willoughton and less generic. Replace “important part of any community” with “important part of the Willoughton Community”. - Figure 8 – the exact boundary of the community facilities should be defined. This map should be amended accordingly. - Generic text – no reference here to any specific local needs in the policy itself, i.e. does not set out what the area needs/lacks and what types of developments should be encouraged. - The policy is similar to other neighbourhood plan community facilities policy within WLDC. Neighbourhood Plan policies should be locally distinctive to the area that they relate. <p><u>Monitoring of the NP –</u></p> <ul style="list-style-type: none"> - 7.6 – refers to projects – but what projects? - 7.7 – Is this information up to date and correct? <p><u>Character Study –</u></p> <p>The character study is a good document and could be utilised much more by this neighbourhood plan. The study provides context to the local area, and goes into great detail about building materials and the local vernacular, all of which should be reflected and incorporated within the NP design and character policy.</p>	<p>Noted. Reference changed.</p> <p>Agreed. Map amended.</p> <p>Noted.</p> <p>Noted. Justification and policy text changed to provide a more locally distinctive policy.</p> <p>Projects now included in section 7. Yes. All references are up-to-date.</p> <p>Agreed.</p>

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	<p><u>Further Comments –</u></p> <ul style="list-style-type: none"> - Although not a statutory part of neighbourhood planning, there are currently no community aspirations incorporated into the plan. - The WNP does not carry forward a heritage-based policy, which could link with the character work. - The WNP does not show important open spaces which are identified by the CLLP. - There is no mention of the football pitch or pavilion – have the group assessed these as possible community facilities or green space? - There is no mention of Tourism development. - It is plain to see that Willoughton has a rich equine history, in fact much of the current business and land use is for the purpose of equine. Have the group considered a policy to support and enable future equine uses? - The village incorporates an Area of Great Landscape Value, with this in mind, have the group considered protecting any important views that may be associated with The Cliff. - It may be useful for the plan to have a policy considering the future growth of the estate, and whether that gives rise to other planning issues that could be covered by the plan, such as potential for new live/work units connected to the estate’s function. 	<p>Noted. These have now been added.</p> <p>Appendix 3 includes the list and information about our proposed non-designated heritage assets. Policy 3 (j) specifically refers to historic assets.</p> <p>Agreed. This has now been included in policy 2.</p> <p>Agreed. Included within the community aspirations. No change as this issue never arose during public consultation.</p> <p>Map now included within Policy 4. The character assessment looks at the important views.</p> <p>Disagree. The estate has its own management plan and we have incorporated some of this information within the Neighbourhood Plan.</p>

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	<ul style="list-style-type: none"> - The group seem to have concentrated on the built settlement, have the group considered enabling rural diversification outside of the built form to possibly strengthen the rural economy? - There is no mention of enabling residential or business conversions. Instead the housing section concentrates on infill development. Could the group identify any potential conversion opportunities, and provide design criteria for them? <p>If you need any further information, please do not hesitate to contact us.</p>	<p>Very little building outside the village and looking at previous planning history there have been few applications for these uses. No concerns were raised through public consultation on these issues.</p> <p>Agreed. Policy 1 has been revised to include the conversion and replacement of existing buildings after discussions with the community.</p> <p>Noted.</p>
<p>11. Resident</p>	<p>My main concerns are:</p> <ul style="list-style-type: none"> - The speed of traffic on the B1398 especially on bike night (Wednesday). - Update the play area (keeping the children away from the busy road outside of the village hall). - The village shop needs updating. - The idea of extra housing is great, bringing new blood into the village & o bring young families into the village. - Speed through the village. 	<p>Noted.</p> <p>Noted. This will be down to the Parish Council.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>
<p>12. Resident</p>	<p>We fully agree with the proposed development plan and think it's in keeping with the village. Any future development should reflect the architecture and style of what is currently there.</p>	<p>Noted. Policy 3, and the character assessment, support the protection and enhancement of the local character.</p>
<p>13. Resident</p>	<p>If this plan is to be submitted to the council then care should be taken to ensure that the map on page 28 is orientated the correct</p>	<p>Noted. Map has now been changed.</p>

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	way. As it stands it is a mirror image of the village (correctly shown on page 36 of the Character Appraisal).	

Appendix 1: List of Statutory Consultees

- Seven Trent Water
- Anglian Water
- British Telecom
- West Lindsey District Council
- Bassetlaw District Council
- Doncaster Borough Council
- North Lincolnshire Council
- Nottinghamshire County Council
- Lincolnshire County Council
- Coal Authority
- Natural England
- Historic England
- Lincolnshire Wildlife Trust
- Environment Agency
- Highways England
- Drainage Board
- National Grid
- Network Rail

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- Sport England
- Police Authority
- Health Authority
- Neighbouring Parish Council's