



**Declaration form to accompany applications  
to license a vehicle as a hackney carriage**

In order to help support your application for a Hackney Carriage Vehicle Licence (new or renewal) we will require that you provide supporting information that will inform us that you will be operating in the West Lindsey District.

Each application will be decided on its own merits but broadly speaking if you do not intend to ply for hire within the administrative area of West Lindsey District Council, then the presumption is that West Lindsey District Council **will not** grant or renew a licence.

**1. What proportion of your business do you operate now, or intend to operate within the West Lindsey area? (days and times, or percentage)**

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.....

**2. Where do you ply for hire now? (name the districts, towns, cities)**

.....  
.....

**3. Where is the taxi rank you will be operating from and who will you be working for?**

.....  
.....

Any information you can provide to strengthen your application would be an advantage to you. Forms of evidence could include:

- records of customer journeys (where to and where from)
- fuel receipts from our district
- any other supporting information

Please return this form with your application for a hackney carriage vehicle licence.

**P.T.O.**

I hereby declare that it is my intention that the vehicle licensed by me will be used predominantly in the district of West Lindsey and I understand that should this not be the case either at the date hereof or at any time thereafter the council may revoke or refuse to renew the licence under Section 60(1)(c) Local Government (Miscellaneous Provisions) Act 1976.

I understand that each case will be decided on its merits.

I certify that the above information is correct to the best of my knowledge. I am fully aware that a copy of this form may be forwarded to the Police and that I am liable to prosecution and immediate revocation of any licence granted to me if I knowingly or recklessly make a false statement or omit any material particulars from this application.

**WARNING:** In the event that you are found not to be operating in the West Lindsey area after a licence has been issued, your licence may be revoked or suspended.

Signed: ..... Dated: .....

Print Name: ..... Plate No: .....

Address: .....

.....  
Contact telephone number: .....

**Please return this form and any other supporting evidence to:**

Licensing  
West Lindsey District Council  
Guildhall  
Marshall's Yard  
Gainsborough  
Lincolnshire  
DN21 2NA

[licensing@west-lindsey.gov.uk](mailto:licensing@west-lindsey.gov.uk)

**Privacy Notice:** We will use the information you give us to (a) do the tasks we need to do for the job shown in the title of this form (b) carry out any of our official business (c) stop fraud or crime. To find out more about why we need your information, what we do with it and how to contact us if you have any concerns or questions please read our privacy notice.

This can be viewed using the following link: [www.west-lindsey.gov.uk/licensing-privacy/](http://www.west-lindsey.gov.uk/licensing-privacy/)

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information, see [www.west-lindsey.gov.uk/fairprocessingnotice](http://www.west-lindsey.gov.uk/fairprocessingnotice) or contact the finance department on, 01427 676560 or email [FinanceTeam@west-lindsey.gov.uk](mailto:FinanceTeam@west-lindsey.gov.uk)