



CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT 1960

STANDARD LICENCE CONDITIONS FOR LEISURE CARAVAN SITES

DENSITY AND SPACE BETWEEN CARAVANS

1. Every caravan shall be not less than 6 metres from any other caravan in a separate occupation and not less than 3 metres from a carriageway. Every caravan shall be not less than 3 metres from the boundary of the site except in cases where the site abuts upon open land.
2. The gross density shall not exceed 62 caravans to the hectare. In the case of the site to which this licence refers, the maximum number of caravans permitted is __.

ROADS

3. Roads of suitable material shall be provided so that no caravan standing or toilet block is more than 45 metres from a road. Carriageways shall be not less than 4 metres wide, or, if they form part of a one-way traffic system, 3 metres wide.

HARD STANDINGS

4. Every caravan shall stand on a hard-standing of a suitable material, which shall extend over the whole area occupied by the caravan placed upon it and shall project not less than 1 metre outwards from the entrance or entrances of the caravan. Hard-standings may be dispensed with if the caravans are removed during the winter.

FIRE FIGHTING APPLIANCES

Fire Points

5. These shall be established so that no caravan or site building is more than 30 metres from a fire point. They shall be easily accessible and clearly and conspicuously marked "**FIRE POINT**".

Fire Fighting Equipment

6. Where water standpipes are provided and there is a water supply of sufficient pressure and flow to project a jet of water approximately 5 metres from the nozzle, such water standpipes shall be situated at each fire point, together with a reel of small diameter hose of not less than 30 metres in length, having a means of connection to a water standpipe (preferably a screw thread connection) and terminating in a small hand control nozzle. Hoses shall be housed in a box painted red and marked "**HOSE REEL**".

Note on Fire Hydrants:

Where there is a water supply of sufficient pressure and flow, there shall be a requirement to install a fire hydrant to conform with BSS 750 within 100 metres of every caravan standing.

7. Where standpipes are not provided or the water pressure or flow is not sufficient, each fire point shall be provided with at least either gas expelled water extinguishers (2 x 9 litre) or a water tank of at least 500 litres capacity fitted with a hinged cover, two buckets and one hand pump or bucket pump.

Fire Warning

8. A means of raising the alarm in the event of a fire shall be provided at each fire point. This could be by means of a manually operated sounder, eg metal triangle with a striker, gong or hand operated siren, of a sufficient degree of loudness.

Maintenance

9. All alarm and fire fighting equipment shall be maintained in working order and available for inspection by or on behalf of the licensing authority.
10. All equipment susceptible to damage by frost shall be suitably protected.

Fire Notices

11. A conspicuous board bearing the name and address of the site shall be erected at the entrance for the purpose of identification by emergency services. A clearly written and conspicuous notice shall be provided and maintained at each fire point to indicate the action to be taken in case of fire and the location of the nearest telephone. This notice shall include the following:

“On discovering fire –

- (i) Raise the alarm
- (ii) Ensure the affected unit is evacuated
- (iii) Call the Fire Brigade (the nearest telephone is sited at
.....) and inform the Fire Brigade of the location of the site, which is
.....
- (iv) If practicable, attack the fire using the fire fighting equipment provided.

It is in the interest of all occupiers of this site to be familiar with the above routine and the method of operating the fire alarm and fire fighting equipment.”

Fire Hazards

12. Long grass and vegetation shall be cut at frequent and regular intervals to prevent it becoming a fire hazard. Any such cuttings shall be removed from the vicinity of caravans.
13. Provision shall be made for the storage of liquefied petroleum gas (LPG) and regard shall be had to the Health and Safety Executive Code of Practice for The Keeping of Liquefied Petroleum Gas in Cylinders and Similar Containers. Each site shall have a current copy of the Code of Practice relating to LPG and this shall be made available by the site operator for inspection by all occupiers of caravans on the site. Any changes in existing installations shall be the subject of approval by the Local Authority.

Telephones

14. A telephone shall be available on the site for calling the Police, Fire Brigade, Ambulance or other services in an emergency.

ELECTRICAL INSTALLATIONS

15. Sites shall be provided with an electricity supply sufficient in all respects to meet all reasonable demands of the caravans situated thereon.
16. Such electrical installation other than Electricity Board works and circuits subject to regulations made by the Secretary of State for Energy, under Section 60 of the Electricity Act 1947, shall be installed and maintained in accordance with the requirements of the Institution of Electrical Engineers Regulations for the Electrical Equipment of Buildings (the IEE Wiring Regulations) for the time being in force and, where appropriate, to the standard which would be acceptable for the purposes of the Electricity (Overhead Lines) Regulations 1970, SI 1970 No 1355.
17. The installation shall be inspected not less than once in every 12 months (in the case of underground installations 3 years) or in such longer period as may be recommended by a person who shall be one of the following:
 - A professionally qualified electrical engineer;
 - A member of the Electrical Contractors' Association;
 - A member of the Electrical Contractors' Association of Scotland;
 - A certificate holder of the National Inspection Council for Electrical Installation Contracting; or
 - A qualified person acting on behalf of one of these (in which case it shall be stated for whom he is acting).
18. Such person shall within one month of such an inspection issue an inspection certificate in the form prescribed in the IEE Wiring Regulations which shall be retained by the site operator and displayed with the site licence. The cost of the inspection and report shall be met by the site operator.

WATER SUPPLY

19. All sites shall be provided with a water supply complying with British Standard Code of Practice CP 310 (1965).
20. Each caravan standing shall be provided with a piped water supply. Alternatively, water standpipes with an adequate supply of water shall be situated not more than 18 metres from any standing. Each standpipe shall be placed in the centre of a concreted area of at least one square metre with properly constructed fall to a trapped gully which shall be connected to a drain provided under the provisions of Paragraph 21. Where gross densities are 30 to the hectare or less, no caravan standing shall be more than 55 metres from a water standpipe.

DRAINAGE, SANITATION AND WASHING FACILITIES

21. Satisfactory provision shall be made for foul drainage either by connection to a public sewer or by drainage to a sewage disposal system to the satisfaction of the Local Authority.
22. For caravans having their own water supply and water closets, each caravan standing shall be provided with a connection to the foul drainage system; the connection shall be capable of being made airtight when not in use.
23. For caravans without such facilities, communal toilet blocks shall be provided, with adequate supplies of water, on at least the following scales:
 - Men:**
 - 1 WC and 1 urinal per 15 caravans
 - 1 wash hand basin (with hot and cold water) per 15 caravans

Women:

2 WCs per 15 caravans

1 wash hand basin (with hot and cold water) per 15 caravans

1 Shower or bath (with hot and cold water) for each sex
per 20 caravans.

24. When required by the Local Authority, laundry facilities shall be provided, in a separate room, on the scale of not less than one deep sink with running hot and cold water per 30 caravans.
25. Properly designed disposal points for the contents of chemical closets shall be provided, with an adequate supply of water for cleaning the containers.
26. There shall be adequate surface water drainage for carriageways, footways and paved areas and for the site generally.

REFUSE DISPOSAL

27. Every caravan standing shall have a refuse bin with a close fitting lid and arrangements shall be made for the bins to be emptied regularly.

STORAGE SPACE

28. Where covered storage space is provided it shall be to a standard and in a position approved by the Local Authority. No article or materials shall at any time be stored underneath a caravan.

CAR PARKING

29. Sufficient land shall be set aside to accommodate one car per caravan standing and shall be surfaced as required. A portion of this land shall be suitably surfaced initially to accommodate at least one car for every three caravan standings.

RECREATION SPACE

30. Space equivalent to above one-tenth of the total area shall be allocated for children's games and other recreational purposes. This area shall be reserved at all times for such use and no caravans, vehicles or structures shall be stationed thereon at any time.

NOTE: *The Caravan Sites and Control of Development Act 1960 requires that a copy of the licence to which these conditions are attached and a copy of these conditions shall at all times be displayed at or near the entrance of the site in a conspicuous manner.*